

HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

Co-Applicant Board Meeting Agenda

South County Mental Health Center (Room 100)

802 Brewster Ave

Redwood City, CA. 94063

October 10th, 2024, 10:00am - 12:00pm

This meeting of The Health Care for The Homeless/Farmworker Health board will be held in-person at

South County Mental Health Center (Room 100)

802 Brewster Ave, Redwood City, CA 94063

Remote participation in this meeting will not be available. To observe or participate in the meeting please attend in-person at above location.
*Written public comments may be emailed to jvidales@smcgov.org and such written comments should indicate the specific agenda item on which you are commenting.

***Please see instructions for written and spoken public comments at the end of this agenda.**

A. CALL TO ORDER & ROLL CALL	Robert Anderson	10:00am
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B. PUBLIC COMMENT		
Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.		

C. ACTION TO SET THE AGENDA & CONSENT AGENDA	Robert Anderson	10:02am
1. Approve meeting minutes from September 12 th , 2024, Board Meeting		Tab 1
2. Budget and Finance Report		Tab 2
3. HCH/FH Director's Report		Tab 3
4. Quality Improvement/Quality Assurance Update		Tab 4

D. COMMUNITY ANNOUNCEMENTS		
Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.		
1. Community updates	Board members	10:05am

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Community Program Coordinator at least five working days before the meeting at jvidales@smcgov.org in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

E. GUEST SPEAKER		
Center on Homelessness: Homeless Outreach 2.0	Marika Buchholz	10:20am

F. BUSINESS AGENDA			
Request to Approve the Annual QI/QA Plan	Alejandra Alvarado & Frank Trinh	11:00am	Tab 4
Request to Approve General Case Management & Dental Services Contracts	Jim Beaumont	11:15am	Tab 5

G. REPORTING & DISCUSSION AGENDA		
Chair/Vice Chair Nominations for 2025	Jim Beaumont	11:30am
Behavioral Health Service Expansion (BHSE) Grant Update	Jim Beaumont	11:40am

H. ADJOURNMENT	12:00pm
Future meeting: November 14th, 2024, 10am-12pm, Location: 455 County Center, Redwood City, CA 94063 (Room 101)	

***Instructions for Public Comment During Meeting**

Members of the public may address the Members of the HCH/FH board as follows:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to jvidales@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the HCH/FH board and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, HCH/FH board will make every effort to either (i) provide such emailed comments to the HCH/FH board and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

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Tab 1

Meeting Minutes



HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)
Co-Applicant Board Meeting Minutes
620 Correas St, Half Moon Bay, CA 94019 (Conference Room)
September 12th, 2024, 10:00am - 12:00pm

Co-Applicant Board Members Present	County Staff Present	Members of the Public	Absent Board Members/Staff
<ul style="list-style-type: none"> • Gabe Garcia • Brian Greenberg • Tony Serrano • Tayischa Delridge • Francine Dickson-Serafin • Steve Carey • Robert Anderson (Chair) • Victoria Sanchez de Alba (Vice Chair) • Suzanne Moore • Judith Guerrero • Jim Beaumont 	<ul style="list-style-type: none"> • Frank Trinh • Gozel Kulieva • Jocelyn Vidales • Amanda Hing-Hernandez 	<ul style="list-style-type: none"> • Luis Valdivias, Director of Operations (El Centro) • El Centro CARES Team (2 people) • Maricela Zavala Lopez, Puente • Ophélie Vico, Puente • Sandra Sencion, ALAS 	<ul style="list-style-type: none"> • Alejandra Alvarado • Steve Kraft • Janet Schmidt

A. Call to order & roll call	Robert Anderson called the meeting to order at 10: am and did a roll call.	
B. Public comment	<p>Sandra Sencion, ALAS Sandra shared updates on their partnership with the Health Coverage Unit (HCU), specifically at one of the farms through the ALAS Farmworker Equity Express Bus. Highlights include nutrition classes, accordion therapy, art classes for kids in Pescadero, the Pumpkin Festival, and Parade fundraiser, and the upcoming November 2nd Día de los Muertos festival. Stay updated by following them on social media.</p>	
C. Action to set the agenda and consent agenda.	<ol style="list-style-type: none"> 1. Approve meeting minutes from Aug 8th, 2024, Board Meeting 2. Jim made corrections to the August minutes 3. Budget and Finance Report 4. HCH/FH Director’s Report 5. Quality Improvement/Quality Assurance update 	<p>Request to approve the Consent Agenda was <u>MOVED</u> by Suzanne Moore and <u>SECONDED</u> by Victoria Sanchez de Alba APPROVED by all Board members present.</p>

<p>D. Community Announcements / Guest Speaker</p> <ol style="list-style-type: none"> 1. Community Update 2. HMB Sheriffs Office/El Centro de Libertad, CARES Program 	<p>Tony Serrano, Board Member Provided an update on visiting one of the farms as part of his work with St Vincent de Paul. Noted horrible living conditions, farmworkers sleeping on black, moldy mattresses. St Vincent de Paul collaborated with ALAS to purchase 9 new, clean mattresses. Tony highlighted that this work was possible because of the work ALAS does, and the trusting relationship they have established with the farmworker communities in Half Moon Bay.</p> <p>Robert Anderson, Board Chair Robert provided an update on the County's farm inspections. San Mateo County inspections nearly complete:</p> <ul style="list-style-type: none"> • Few farm owners not yet inspected. • County issuing warrants for remaining inspections • Report to be issued upon completion. <p>Half Moon Bay situation:</p> <ul style="list-style-type: none"> • Farms within city limits not included in county inspections. • City has its own regulations. • Inspections within Half Moon Bay not progressing as well. <p>Luis Valdivias, Director of Operations (El Centro) CARES (Crisis Assistance Response & Evaluation Services) CARES program is an alternative for dispatching and responding to calls involving a mental health crisis. They redirect calls from law enforcement and other 1st responders, or providing additional support to LE/TFR. The programs also provide connections for sustainable mental health care and treatment. The goal is to:</p> <ul style="list-style-type: none"> • Minimize law enforcement dispatch to mental health callas • Diversion from criminal justice system • Interrupt the cycle of mental health crisis within a family • Lower costs associated with emergency mental health care <p>Who is on the CARES Team?</p> <ul style="list-style-type: none"> • Two crisis interventionists • 1 Director 	
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	<p>CARES can be dispatched by:</p> <ul style="list-style-type: none"> • 911 dispatch • 988 • Deputy request • CARES line directly. <p>What happens when CARES Team arrives?</p> <ul style="list-style-type: none"> • Scene assessment • Situation de-escalation and assessment, scene stabilization • Motivational interviewing, plan of action, referrals and safety plan <p>What if the scene can't be stabilized?</p> <ul style="list-style-type: none"> • Transportation to additional services or safe location • Voluntary 5150 holds (cannot do involuntary) • Escalation to law enforcement <p>When and where?</p> <ul style="list-style-type: none"> • 7 days a week 8 am to 6:30 pm • 225 Cabrillo Hwy S., Suite 201C, HMB • Mid Coast of SMC (Devil's Slide to Moonridge) • Homes, businesses, schools, shelters, and homeless encampments – anywhere <p>April – June 2024 stats</p> <ul style="list-style-type: none"> • 9 transports • 70 stabilizations • 118 follow ups • Average response time: 10.5 minutes 	
<p>E. Reporting & Discussion Agenda 1. Encampment Subcommittee Update</p>	<p>Suzanne Moore, Board Member Provided updates on the HCH Encampment Sub-Committee which arose out of the concern for dismantling the encampments.</p>	

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<p>F. BUSINESS AGENDA</p> <p>1. Request to Approve HCH/FH RFP Final Recommendations</p>	<p>Jim Beaumont Jim presented the RFP Evaluation Committee’s recommendations for contracts and services and sought Co-Applicant’s Board approval to proceed with said contracts.</p>	<p>Request to Approve HCH/FH RFP Final Recommendations on <u>MOVED</u> by Susan Moore and <u>SECONDED</u> by Francine Dickson-Serafin APPROVED by Suzanne Moore, Francine Dickson-Serafin, Robert Anderson, Brian Greenberg</p> <p>RECUSED: Tony Serrano, Gabe Garcia, Victoria Sanchez de Alba, Judith Guerrero, Steve Carey</p>
<p>G. ADJOURNMENT</p>	<p>Future meeting: October 10th, 10am-12pm South County Mental Health Center (Room 100) 802 Brewster Ave, Redwood City, CA 94063</p>	<p>The meeting was adjourned at 12:03 pm.</p>

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CARES



Crisis Assistance Response & Evaluation Services



THE CITY OF
HALF MOON BAY
CALIFORNIA



El Centro
de **Libertad**
The Freedom Center



COUNTY OF
SAN MATEO

What is CARES?

- Alternative for dispatching and responding to calls involving a mental health crisis
- Redirecting calls from law enforcement and other 1st responders, or providing additional support to LE/TFR
- Provides connections for sustainable mental health care and treatment

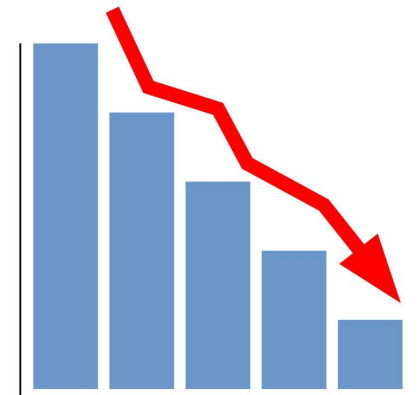


What's the point?

- Minimize law enforcement dispatch to mental health calls

Many mental health crisis calls do not need an armed response

- Diversion from Criminal Justice System
- Interrupt the cycle of mental health crisis within a family
- Lower costs associated with emergency mental health care



Who is on the CARES Team?

- **Two Crisis Intervention Specialists**
 - Specialized training and experience (CIT, MI)
 - One or both bilingual (Spanish)
 - Both have BLS Certification
 - One or both having lived and professional experience
- Clinical Director (LMFT) supervisor



How does CARES get dispatched?

CARES can be dispatched by:

- 911/dispatch
 - Call is screened by dispatcher: **No weapons, medical emergency, or crime**
- 988
- Deputy request
- Direct contact to CARES cell phones or office
 - Cell: (650)690-6390 or (650)690-0524
 - Landline: (650)713-5467



What happens when we arrive?

1. Scene assessment
2. Situation de-escalation and assessment, scene stabilization
3. Motivational interviewing, plan of action, referrals and safety plans



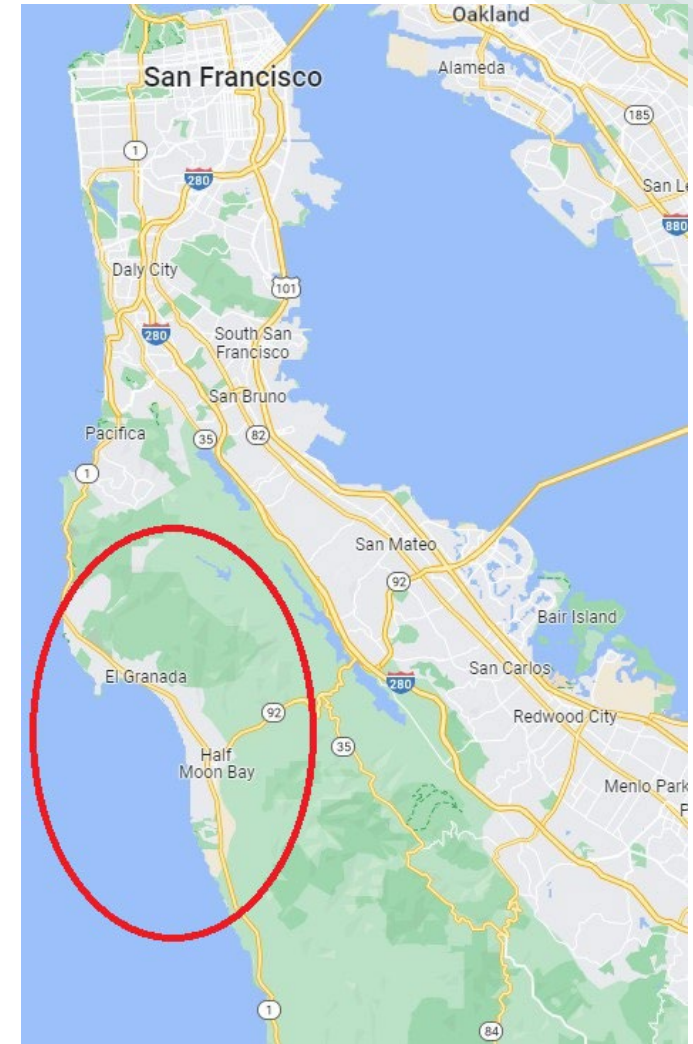
What if the scene can't be stabilized?

- Transportation to additional services or safe locations
- Voluntary 5150 holds
 - We cannot do involuntary 5150 holds
- Escalation to Law Enforcement



When and where will CARES respond?

- 7 days a week, 8:00 am to 6:30 pm
- 225 Cabrillo Hwy S., Suite 201C, HMB
- Mid-Coast of San Mateo County, California (Devil's Slide to Moonridge)
 - At deputy request, we have also gone beyond Moonridge, south until Pescadero.
- Homes, businesses, schools, shelters, and homeless encampments - **anywhere**



What happens after the response?

- Referrals and warm handoffs to partner agencies
- Next-day follow-ups (phone, in person, email)
- Ensure connections made between agencies, clients, and the client's support network



April-June 2024 Stats

- # of Calls: 100
 - # since SOP: 767
- # of transports: 9
- # stabilizations: 70
- # of follow up actions: 118
- Average response time: 10.5 Minutes!



Successes

- Law Enforcement collaboration
- EMS/Fire collaboration
- Recruiting mental health professionals
- Community support
- Events following 1/23/23



Contact Information



Luis Valdivias, Director of Operations

(650)599-9955 ext.125

Luis@elcentrodelibertad.org

CARES Contact Information

(650) 690-0524 or (650)690-6390

www.elcentrodelibertad.org



Funding Recommendations for 2025-2027

Available for Services

(from April/May Board Meetings)

➤ Estimate available from Grant Annually	\$	1,618,268
➤ Grant total for 3 years	\$	4,854,804
➤ EST Carryover to 2025	\$	225,000
➤ TOTAL AVAILABLE FOR 2025-2027	\$	5,079,804
➤ per each year	\$	1,693,268

Funding Options

Current 2023 Funding: \$2,094,768 = \$1,226,469 (MOUs) + \$868,299 (Contracts, not including Sonrisas)
 Sonrisas – first year funded by Measure K – Recommended at up to \$126,000

Option #1: Fund at Current Contract Amount, Keep Current MOU Funding	Option #2: Fund Current Contracts + New Contract, Reduce MOU by \$160,000	Option #3: Funding each contractor at 85% of Current Contract Amount + New Contract, Keep Current MOU funding	Option #4
<p>Modified Contracted Funds:</p> <ul style="list-style-type: none"> - LifeMoves (-\$200,000) 	<p>Modified Contracted Funds:</p> <ul style="list-style-type: none"> - LifeMoves: -\$200,000 - Add Coastside Hope: \$165,000 	<p>Modified Contracted Funds:</p> <ul style="list-style-type: none"> - LifeMoves: -\$200,000 + (-15%) - Add Coastside Hope: \$140,000 	<p>"Wish-casting": Attempt to find additional cost cutting or raise additional revenue!</p>
<p>Modified MOU funding:</p> <ul style="list-style-type: none"> - No El Centro (+90,000) - Only 2 days at Coastside Dental Clinic 	<p>Modified MOU funding:</p> <ul style="list-style-type: none"> - Defund 1 HEAL position (+\$150,000) - No El Centro (+90,000) - Only 2 days at Coastside Dental Clinic (+35,000) 	<p>Modified MOU funding:</p> <ul style="list-style-type: none"> - No El Centro - Only 2 days at Coastside Dental Clinic 	

Recommendations

Category	Coastside Hope	ALAS	Puente	LifeMoves	Abode	Total	Sonrisas
Population	Farmworkers and Homeless	Farmworkers	Farmworkers	Homeless	Homeless		Farmworkers
Scope of Work	Care Coordination	Care Coordination	Care Coordination	Care Coordination	Care Coordination		Dental
	Promotores de Salud	Promotores de Salud	Promotores de Salud	-	-		
	Health Insurance Assistance	Health Insurance Assistance	Health Insurance Assistance	Health Insurance Assistance	Health Insurance Assistance		
	Transportation	Transportation	Transportation	Transportation	Transportation		
	MyChart Orientation	-	MyChart Orientation	MyChart Orientation	MyChart Orientation		
	Nutrition Education	Nutrition Education	Nutrition Education	-	Nutrition Education		
Number of Clients		300		Care Coordination (41)	100		
Current Funding	\$ -	\$ 183,200.00	\$ 173,126.00	\$ 350,000.00	\$ 150,000.00	\$ 856,326.00	\$123,000
Proposed first year budget	\$ 246,254.00	\$ 520,875.00	\$ 255,847.47	\$ 478,291.37	\$ 166,760.00	\$ 1,668,027.84	\$126,000
Sub-Committee Decision (annual funding up to)	\$ 165,000.00	\$ 183,200.00	\$ 173,126.00	\$ 150,000.00	\$ 150,000.00	\$ 821,326.00	\$126,000
Optimal First Year Funding (at 90%) - negotiation start	\$ 148,500.00	\$ 164,880.00	\$ 155,813.40	\$ 135,000.00	\$ 135,000.00	\$ 739,193.40	\$123,000

Request for Proposal Timeline

RFP Prep and Release	RFP Evaluations	Board Presentation & Contract Negotiations	HCHF & BOS Review	Contracts signed
List of activities	List of activities	List of activities	List of activities	List of activities
Prepare the RFP language	Team proposal evaluations	Recommendations presented to the Board	Draft contracts presented to the Board	Contracts signed
Legal review	Board sub-committee proposal evaluations	Selected vendors notified	County Board review/approval	
Work with materials management	Budget review	Negotiation meetings scheduled		
RFP Release. Bidders conference	Board sub-committee recommendations	Negotiations completed		

JUNE/JULY

AUGUST

SEPTEMBER

OCTOBER

NOVEMBER

Tab 2

Program Budget and
Financial Report



SAN MATEO COUNTY HEALTH

**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: October 10, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET and FINANCIAL REPORT

Preliminary grant expenditures for September 2024 total \$116,892. This amount does not include most of the routine monthly service charges from county departments as they are accounted for during the month-end closing process (which doesn't complete until around the 10th). In addition, almost no external expenditures (contracts or MOUs) have been processed as of the running of this report. For the year-to-date, expenditures total \$1,992,611.

This current projection now that the Program will expend around \$3.075 for the 2024 Grant Year (GY). Based on the total amount authorized by HRSA and the amount expected to be carried over for the GY, this will leave around \$450K of unexpended funds that would be available for carryover into the 2025 GY. We are in the process of finalizing the carryover for this year and, as the Program goes through the upcoming RFP and contracting process for the next 3 years, we will be refining the unexpended funds amount to spread it across the contract period to ensure sufficient funding for the period.

Attachment:

- GY 2024 Summary Grant Expenditure Report Through 09/30/24



Tab 3
HCH/FH Director's
Report



DATE: October 10, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Director, HCH/FH Program

SUBJECT: DIRECTOR'S REPORT & PROGRAM CALENDAR

Program activity update since September 12, 2024, Co-Applicant Board meeting.

On September 19th we received word from our grant writer that we had received a BHSA grant. On reviewing HRSA's website, we had indeed been awarded a BHSE grant. HRSA formally notified us on September 20th. The award is for a total of \$1.1 million across two (2) years (\$600K year 1; \$500K year 2). As the Board will recall Program planned for this possibility and included BHSE services in our recent RFP. Because of this, we now have 5 proposals, already reviewed and evaluated, from which to move forward with the effort. Program will be scheduling time with a number of the RFP respondents to identify final scopes of work and pricing and will be bringing those agreements to the Board for approval at an upcoming meeting. We are thrilled to have been awarded this grant from HRSA and look forward to being able to expand put Mental Health and AOD services for the homeless and farmworkers. Further reporting is elsewhere on today's agenda.

Program is happy to report that part-time dental services have been initiated at the Navigation Center under our contract with the University of Pacific (UoP). UoP has named a Dental Director for the Navigation Center services (Dr. Lynne Wong) after almost a year of recruitment. While services are starting up slowly, we expect to be in full-time operation by the first of the year. UoP student rotations are beginning soon.

Following the Board's approval to pursue contracts for services resulting from the Program's recent RFP, we have been in negotiation with the potential partners on finalizing the agreements. Board approval for these agreements is elsewhere on today's agenda.

The recruitment to fill the vacant Community Program Services Coordinator position has completed as we have offered the position to Raven Nash and she has accepted. We do not have a start date yet for Raven as there are a number of county onboarding steps to be completed before a formal start date can be established. We are very pleased Raven has accepted and look forward to bringing her aboard.

HRSA has notified Program on the scheduling of our expected Operational Site Visit (OSV). Unfortunately, it has been scheduled for January 14th-16th, 2025. This conflicts directly with a number of required and scheduled Program activities and efforts. However, Program has initiated steps to try and ensure a successful review.

Seven Day Update

ATTACHED:

- Program Calendar



GRANT YEAR 2024

September \$\$

Details for budget estimates	Budgeted [SF-424]		To Date (09/30/24)	Projection for end of year	Projected for GY 2025
EXPENDITURES					
<u>Salaries</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	745,000	49,120	508,446	700,000	795,000
<u>Benefits</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	245,000	15,051	158,099	210	290,000
<u>Travel</u>					
National Conferences (2500*8)	30,000		11,395	22,500	25,000
Regional Conferences (1000*5)	10,000			500	5,000
Local Travel	1,500			500	1,000
Taxis	500			500	500
Van & vehicle usage	1,500			1,000	1,500
	43,500		11,395	25,000	33,000
<u>Supplies</u>					
Office Supplies, misc. Small Funding Requests	10,000		23,146	25,000	10,000
	10,000		23,146	25,000	10,000
<u>Contractual</u>					
2022 Contracts			185,329	185,329	
2022 MOUs			26,571	26,571	
Current 2023 MOUs	1,200,000		522,338	1,150,000	1,100,000
Current 2023 contracts	875,000	30,326	442,953	825,000	775,000
---unallocated---/other contracts					
	2,075,000		1,177,191	2,186,900	1,875,000
<u>Other</u>					
Consultants/grant writer	20,000	7,458	62,014	65,000	15,000
IT/Telcom	25,000	14,437	31,169	35,000	25,000
New Automation				0	-
Memberships	7,500		2,875	5,000	5,000
Training	5,000	500	5,219	7,500	5,000
Misc	1,000		13,057	25,000	25,000
	58,500		114,334	137,500	75,000
TOTAL	3,177,000	116,892	1,992,611	3,074,610	3,078,000
GRANT REVENUE					
Available Base Grant	2,858,632		2,858,632	2,858,632	2,858,632
Prior Year Unexpended to Carryover	675,000 est.		675,000	675,000	
Other					459,022 carryover
HCH/FH PROGRAM TOTAL	3,533,632		3,533,632	3,533,632	3,317,654
BALANCE	356,632	Available	1,541,021	459,022	239,654
			Current Estimate	Projected	based on est. grant of \$2,858,632
<u>Non-Grant Expenditures</u>					
Salary Overage	20,000	250	3,715	11,000	30,000
Health Coverage	85,000	8,495	79,987	95,000	90,000
base grant prep	0			0	
food	2,500	842	3,844	4,000	3,000
incentives/gift cards	1,000			1,000	1,500
	108,500		87,546	111,000	124,500
TOTAL EXPENDITURES	3,285,500	126,479	2,080,157	3,185,610	NEXT YEAR 3,202,500

Tab 4

QI/QA Report



DATE: October 10th, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Frank Trinh, HCH/FH Medical Director
Alejandra Alvarado, HCH/FH Clinical Services Coordinator

SUBJECT: QI/QA COMMITTEE REPORT

- **Q3 2024 HCH/FH QI/QA Subcommittee Meeting**

- This meeting was postponed to October 10th, before the board meeting. HCH/FH has received the Q2 2024 metrics data to review and analyze from the BI team. Now that this analysis is complete, HCH/FH will convene the subcommittee on October 10th after the HCH/FH board meeting to discuss the results and metrics progress. The QI/QA subcommittee will also discuss progress from other initiatives, HRSA performance measure results, and program updates.

- **San Mateo County Libraries Expansion Project**

- This project has originated from the Half Moon Bay library blood pressure cuff project. Blood pressure cuffs were provided to the Half Moon Bay library to make this resource available to library patrons, with an emphasis on homeless and farmworker library patrons. With the success of this pilot project, HCH/FH is expanding this resource to all libraries in San Mateo County. HCH/FH is currently finalizing the MOU for this expansion and exploring vendors for supply purchasing.

- **Board Approval of QI/QA Plan**

The HCH/FH plan is reviewed and amended on an annual basis. This review takes place with the HCH/FH staff and the QI/QA subcommittee members. At the October board meeting, the subcommittee will request approval of the QI/QA Plan for the 2024-2025 calendar year. The changes to the plan include updating metric definitions as stated in the UDS manual, adding target goals for each of the metrics as determined by the Healthy People 2030 goals, and removing Adult BMI and Follow-Up from the list of priority metrics.

Tab 5

Request For Approval of General Case Management and Dental Services Contracts

DATE: October 10, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Director
HCH/FH Program

SUBJECT: REQUEST FOR THE BOARD TO APPROVE CONTRACTS FOR PROGRAM SERVICES FOR 2025 THROUGH 2027

Under HRSA regulations, it is the Board's responsibility to establish the services to be provided by the Program, and to establish and manage the Program's budget. The Board has previously approved the scope of services it wished to pursue for the 2025 through 2027 grant years, and the targeted contract amounts and contractors for those services.

Based on these Board actions and under the direction of the Board, Program has negotiated service contracts with the Board desired community programs. The contract services and values, as negotiated, are presented on Exhibit A, to be presented at the October 10, 2024 Board meeting.

This request is for the Board to approve the negotiated contracts for services for 2025-2027. Approval of this item requires a majority vote of the Board members present.

Attachments:

Exhibit A – Contractors, Services and Values (available at the October 10, 2024 Board meeting)





**County of San Mateo Health Care for the Homeless & Farmworker
 Health (HCH/FH) Program**

Board meetings are in-person on the 2nd Thursday of the Month 10am-12pm

MONTH	AREA		
	Programmatic	Learning/Conferences	Recognition (Health, DEI, Holidays and Misc.)
JANUARY			<ul style="list-style-type: none"> • Glaucoma Awareness Month • Cervical Cancer Screening Month • International Holocaust Remembrance Day • New Year's Day • Martin Luther King Day (15)
FEBRUARY	<ul style="list-style-type: none"> • UDS submission 	<ul style="list-style-type: none"> • NCFH Western Forum for Migrant and Community Health (Seattle, WA, Feb 22-24) 	<ul style="list-style-type: none"> • National Children's Dental Health • American Heart Month • National Cancer Prevention Month • World Day of Social Justice • Lunar New Year (Feb 10) • National Wear Red Day • Lincoln's Birthday • Valentine's Day • Washington's Birthday • Lent begins (14)
MARCH	<ul style="list-style-type: none"> • Sliding Fee Scale Update 	<ul style="list-style-type: none"> • Innovations and Solutions for Ending Unsheltered Homelessness. (San Francisco, CA - Mar 4-6) 	<ul style="list-style-type: none"> • Colorectal Cancer Awareness Month • Self-Injury Awareness Month • Developmental Disabilities Awareness Month
APRIL	<ul style="list-style-type: none"> • SMMC Annual Audit 	<ul style="list-style-type: none"> • Conference for Agricultural Worker Health (Atlanta, GA - April 23-25) • 2024 Midwest Stream Forum- Agricultural Worker Conference (Albuquerque, NM- April 16-18, 2024) 	<ul style="list-style-type: none"> • Alcohol Awareness Month • Counseling Awareness Month • National Minority Health Month
MAY		<ul style="list-style-type: none"> • National Healthcare for the Homeless Conference. (Phoenix, AZ – May 13-16) • NRHA Health Equity Conference. (New Orleans, LA – May 6-7) 	<ul style="list-style-type: none"> • American Stroke Awareness Month • High Blood Pressure Education Month • Mental Health Awareness Month
JUNE	<ul style="list-style-type: none"> • Services/Locations Form 5A/5B – Approve 		<ul style="list-style-type: none"> • PTSD Awareness Month • Cancer Survivor's Month
JULY	<ul style="list-style-type: none"> • Budget Renewal (Program) Approve 		<ul style="list-style-type: none"> • Healthy Vision Month
AUGUST			<ul style="list-style-type: none"> • National Breastfeeding Month • National Immunization Awareness Month
SEPTEMBER	<ul style="list-style-type: none"> • Program Director Annual Review 	<ul style="list-style-type: none"> • September 15-18 International Street Medicine Symposium. Kansas City, MO 	<ul style="list-style-type: none"> • Healthy Aging Month • National Suicide Prevention Month • Sexual Health Awareness Month
OCTOBER	<ul style="list-style-type: none"> • Board Chair/Vice Chair Nomination 		<ul style="list-style-type: none"> • Breast Cancer Awareness Month • Depression Awareness Month • Domestic Violence Awareness Month



NOVEMBER	<ul style="list-style-type: none"> Board Chair/Vice Chair Elections Strategic Plan Target Overview 	<ul style="list-style-type: none"> East Coast Migrant Stream- Agricultural Worker Conference Forum (Date TBA, previously Nov. 2023) (Winston-Salem, NC- Nov 29-Dec 1, 2023) 	<ul style="list-style-type: none"> American Diabetes Month Diabetes Awareness Month
DECEMBER		<ul style="list-style-type: none"> December 8-11 Institute for Healthcare Improvement (IHI) Forum for 2024. Orlando, FL 	<ul style="list-style-type: none"> Seasonal Affective Disorder Awareness Month

BOARD ANNUAL CALENDAR	
Project	Timeframe
UDS Submission – Review	Spring
SMMC Annual Audit – Approve	April/May
Services/Locations Form 5A/5B – Approve	June/July
Budget Renewal - Approve	July/Sept (program)– December/January (grant)
Annual Conflict of Interest Statement	October (and during new appointments)
Annual QI/QA Plan – Approve	Winter
Board Chair/Vice Chair Elections	November/December
Program Director Annual Review	Fall/Spring
Sliding Fee Discount Scale (SFDS)	Spring
Strategic Plan Target Overview	November