



HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

FINANCE COMMITTEE MEETING - November 14, 2024

**455 County Center
 COB Room 101
 Redwood City, CA 94063
 AGENDA**

AGENDA ITEM	SPEAKER(S)	TIME
A. CALL TO ORDER	Robert Anderson	9:00 AM
B. CHANGES TO ORDER OF AGENDA		9:01 AM
C. PUBLIC COMMENT		9:02 AM
<p>Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.</p>		
D. CONSENT AGENDA		
1. Meeting minutes from August 2024	Robert Anderson	9:05 AM
E. REPORTING & DISCUSSION AGENDA		
1. Management Analyst report – Contracts’ Performance Q4 2024	Gozel Kulieva	9:10 AM
2. Current Grant/Funding Overview and Updates	Gozel Kulieva	9:25 AM
3. Request for Proposal – Contracting	Jim Beaumont Gozel Kulieva	9:30 AM
4. Director’s report – Budget & Finance Report	Jim Beaumont	9:40 AM
F. BOARD COMMUNICATIONS & ANNOUNCEMENTS		
<p>Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.</p>		
G. OTHER ITEMS		
H. ADJOURNMENT	Robert Anderson	9:45 AM
1. Next meetings: <ul style="list-style-type: none"> - Q4, 2024 - February 13th, 2024, 9:00 AM 2000 Alameda de las Pulgas, San Mateo, CA 		

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH staff Gozel Kulieva at least five working days before the meeting at gakulieva@smcgov.org in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/meeting/hchfh-meetings>.



**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)
 FINANCE COMMITTEE**

August 8th, 2024, 9:00-9:45am

Meeting Minutes

Co-Applicant Board Members	County Staff Present	Members of the Public
Robert Anderson Steve Kraft Victoria Sanchez De Alba Absent: Jim Beaumont, Program Director Francine Serafin Dickson	Gozel Kulieva, Management Analyst	

Agenda Item	Discussion / Recommendations	Action Items/Notes
A. Call to order	Meeting was called to order by Robert Anderson at 9:00am.	
B. Changes to order of agenda	No changes.	
C. Public comment	None	
D. Consent agenda: 1. Meeting minutes from May 2024	Meeting minutes from May were approved. Agenda changed due to presenter absence.	Consent agenda was moved by Steve, seconded by Robert
E. Reporting & Discussion agenda 1. Management Analyst report – Contracts’ Performance Q2 2024 • University of Pacific Updates	Gozel Kulieva reviewed the CY 2024 Q1 performance of program contracts. All contracts are performing as expected averaging a 50% expenditure of their annual budget in the first two quarters of the year. Saturday Dental Clinic at Coastside has seen an increase in the number of patients seen and Saturday dental clinics held due to a recent addition of a new dental provider. We expect their numbers to continue increasing. Services not started due to hiring challenges. Student rotations at the clinic are set to start in October 2024.	
F. Board communications and announcements	None	

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH staff member Gozel Kulieva at least five working days before the meeting at gkulieva@smcgov.org in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhf-board>



DATE: November 14th, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/
 Farmworker Health (HCH/FH) Program

FROM: Gozel Kulieva, Management Analyst

SUBJECT: Contracts Financial Progress Report Q3 2024

Contractor Financial Progress Report

The table below provides an overview of the Health Care for the Homeless/Farmworker Health (HCH/FH) Program agreements with eight community-based providers and two County-based programs for Calendar Year 2024. Contracts are for primary care services, behavioral health, dental care services, and enabling services such as care coordination and eligibility assistance.

The following is a summary of HCH/FH Contractor financial performance for Q3 2024

Contracts & Agreements Overview

Contractor	Services
Abode	Enabling Services: <ul style="list-style-type: none"> • Medical Care Coordination • Helping to establish medical home • Assisting client with scheduling and attending healthcare appointments • Transportation Assistance • Assisting client with completion and renewal eligibility benefits • Providing health related resources
ALAS Promotores Model	Enabling Services: <ul style="list-style-type: none"> • Health Navigation Assistance • Health Education Classes • Transportation Assistance
Behavioral Health & Recovery Services (BHRS)	1. Homeless Care Coordination (HCH)
	2. Homeless Engagement Assessment and Linkage (HEAL)
	3. El Centro Substance Use Services for Farmworkers and their Dependents Sunset – June 30, 2024
Life Moves	Enabling Services: <ul style="list-style-type: none"> • Medical Care Coordination • Health Insurance Assistance • Transportation Assistance • Assisting clients with scheduling and attending healthcare appointments
Public Health Policy and Planning (PHPP)	Primary Care: <ul style="list-style-type: none"> • Mobile Clinic • Street & Field Medicine

	Alcohol and Other Drug (AOD) Services <ul style="list-style-type: none"> • Counseling • Referral to services • Case management
Puente	Enabling Services: <ul style="list-style-type: none"> • Medical Care Coordination • Health Insurance Assistance • Transportation Assistance
Coastside Clinic – Saturday Dental Clinic	Dental Services
Sonrisas	Dental Services
University of Pacific (UOP)	Dental Services at Redwood City Navigation Center



SAN MATEO COUNTY HEALTH

2024 Contract & MOU Expenditures

Updated

11/5/2024

Contract	Contract Amount & Target	YTD	% YTD
Abode	\$ 149,999	\$ 91,791	61%
ALAS	\$ 182,200	\$ 104,459	57%
<i>Care Coordination</i>	200	109	55%
<i>Health Education Classes</i>	50	35	70%
<i>Transportation</i>	120	78	65%
Life Moves	\$ 350,000	\$ 278,350	80%
<i>Care Coordination</i>	400	266	67%
<i>Health Insurance Assistance</i>	75	54	72%
<i>Transportation (one way)</i>	505	174	34%
<i>Medical Visits (in person)</i>	100	139	139%
<i>Medical Visits (telehealth)</i>	20	18	90%
<i>Medical Visits (street medicine)</i>	100	177	177%
Puente	\$ 173,126	\$ 116,428	67%
<i>Care Coordination</i>	200	143	72%
<i>Health Insurance Assistance</i>	160	93	58%
<i>Transportation (round trip)</i>	50	147	294%
BHRS HCH	\$ 90,000	\$ 89,400	99%
<i>BHRS HCH Patients</i>	150	167	111%
<i>BHRS HCH Visits (Tele visit)</i>		375	
<i>BHRS HCH Visits (In-person)</i>		307	
BHRS HEAL	\$ 150,000	\$ 119,539	80%
BHRS EI Centro	\$ 91,469	\$ 91,469	100%
PHPP	\$ 825,000	\$ 618,750	75%
PHPP AOD	\$ 127,500	\$ 63,750	50%
Saturday Dental Clinic at Coastside Clinic	\$ 70,000	\$ 23,782	34%

Sonrisas - Base Grant	\$	123,000	\$	59,500	48%
<i>Dental Visit</i>		384		238	62%
<i>Dental Visit No-Show</i>				20	
<i>New Patients</i>				2	
Sonrisas - Measure-K	\$	123,000	\$	30,800	25%
University of Pacific (UOP) (non-base grant funding)	\$	300,000	\$	-	0%
TOTAL	\$	2,204,794	\$	1,593,468	72%



DATE: November 14, 2024

TO: Co-Applicant Board Finance Committee, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont
 Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM Q3 GRANT DRAW DOWN REPORT

Below is a summary by category of the funds drawn down against our base grant through the third quarter. These will differ from the values on the September 30th Budget & Finance Report as the drawdown captures county service charges that may not be identified in time to include in the monthly reports.

Our total mid-year expenditures by category:

Salaries	\$512,666
Benefits	158,063
Travel	13,538
Supplies	46,517
Contracts & MOUs	1,608,747
Consultants	61,925
IT/Phone	39,160
Training/Memberships/Misc.	<u>40,546</u>
	\$2,481,162

This represents an increase of \$349,419 from last year's Q3 report.

Attachment:

- Quarterly Drawdown Tracking

Drawdown Tracking 2024

	Q1	Q2	Q3	Q4	Total
salary	151,886.00	204677.54	156102.19		512,665.73
Benefits	47377.07	63283.48	47402.78		158,063.33
					-
travel	5202.46	6345.55	1989.83		13,537.84
					-
supplies & equipment	11765.6	29494.82	5256.45		46,516.87
					-
previous year's agreements	211899.92	206250	0		418,149.92
					-
contracts	122655.75	334465.9	68711.58		525,833.23
					-
MOUs	42146	339567.36	283050		664,763.36
					-
consultant	11907.74	3087.5	46930		61,925.24
					-
IT/phone	7513.83	17064.39	14581.57		39,159.79
					-
training	65	4718.63	500		5,283.63
					-
memberships		2875	0		2,875.00
					-
misc	7293.85	19229.89	5864.01		32,387.75
					-
	619,713.22	1,231,060.06	630,388.41		2,481,161.69