

# HOSPITAL BOARD

## Community Member Role

San Mateo Medical Center (SMMC)

*The ideal candidate will be a recipient of services at San Mateo Medical Center or its clinics, or be a family member of a patient with the ability to represent the voice of the community.*

**The Community Member Role on SMMC's Hospital Board will be responsible for attending monthly Board meetings, engaging with members of the community around their experiences, and centering their input around that of the average person receiving care at SMMC.** In addition to monthly meetings, this role will also be responsible for engaging with members of the Hospital Board to develop more of an understanding of patient needs to be shared during Patient-Family Advisory Council when needed.

### THE IDEAL CANDIDATE

- Engage members of the community, community-based organizations, and/or government agencies.
- Establish and maintain collaborative, cooperative, and informed relationships with patients and Board members alike.
- Interact with a wide range of multicultural and non-English speakers.
- Prior experience on a board is desired.
- A candidate who is bilingual is desired.
- Excellent verbal and written communication skills.
- Abide by the bylaws and governing rules of the Hospital Board.
- An ability to effectively work with a team of professionals who represent varying disciplines.
- Function as a liaison between members of the community, community-based organizations, and members of the Hospital Board.
- Study improvement efforts and other changes within SMMC and prepare recommendations and feedback for the benefit of the community.
- Maintain confidentiality.

### EDUCATION/EXPERIENCE

Any combination of education and experience that would likely provide the required knowledge, skills, and abilities.

### ADDITIONAL REQUIREMENTS

Candidates must be a resident of San Mateo County. This role is non-compensated, and is a four-year commitment that cannot exceed more than three terms.

### SUBMISSION OF INTEREST

Please send an email highlighting your abilities, skills, and experience to: Dr. Sanghavi at [ASanghavi@smcgov.org](mailto:ASanghavi@smcgov.org), Jen Naranjo-Gordon at [JNaranjo@smcgov.org](mailto:JNaranjo@smcgov.org), and Kacie Patton at [KPatton1@smcgov.org](mailto:KPatton1@smcgov.org).

### TENTATIVE SCHEDULE

**Last date to submit interest:** October 13, 2023

**Tentative screening date:** Week of October 15, 2023

**Panel interviews:** Week of October 22, 2023



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