

**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)**

**Co-Applicant Board Meeting Agenda**

**South County Mental Health Center (Room 100)**

**802 Brewster Ave**

**Redwood City, CA. 94063**

**August 8<sup>th</sup>, 2024, 10:00am - 12:00pm**

This meeting of The Health Care for The Homeless/Farmworker Health board will be held in-person at

**South County Mental Health Center (Room 100)**

**802 Brewster Ave , Redwood City, CA. 94063**

Remote participation in this meeting will not be available. To observe or participate in the meeting please attend in-person at above location.

\*Written public comments may be emailed to [jvidales@smcgov.org](mailto:jvidales@smcgov.org) and such written comments should indicate the specific agenda item on which you are commenting.

**\*Please see instructions for written and spoken public comments at the end of this agenda.**

<b>A. CALL TO ORDER &amp; ROLL CALL</b>	Robert Anderson	10:00am
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<b>B. PUBLIC COMMENT</b>
Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.

<b>C. ACTION TO SET THE AGENDA &amp; CONSENT AGENDA</b>	Robert Anderson	10:02am
1. Approve meeting minutes from July 11 <sup>th</sup> , 2024, Board Meeting		Tab 1
2. Budget and Finance Report		Tab 2
3. HCH/FH Director's Report		Tab 3
4. Quality Improvement/Quality Assurance Update		Tab 4
5. Contractors Financial Report Update		Tab 5

<b>D. COMMUNITY ANNOUNCEMENTS</b>		
Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.		
1. Community updates	Board members	10:05am

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Community Program Coordinator at least five working days before the meeting at [masfaw@smcgov.org](mailto:masfaw@smcgov.org) in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

<b>E. BUSINESS AGENDA</b>			
1. Request to re-nominate board members with terms expired in August 2024	Robert Anderson	10:15am	Tab 6

<b>F. REPORTING &amp; DISCUSSION AGENDA</b>			
1. HCH/FH RFP and Grants Update	Jim Beaumont	10:30am	
2. RFP Evaluation Demo and Questions	Gozel Kulieva	10:50am	

<b>G. ADJOURNMENT</b>	12:00pm
Future meeting: <b>September 12<sup>th</sup>, 10am-12pm</b> <b>Half Moon Bay Library (Conference Room)</b> <b>620 Correas St, Half Moon Bay, CA 94019</b>	

\*Instructions for Public Comment During Meeting

Members of the public may address the Members of the HCH/FH board as follows:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [masfaw@smcgov.org](mailto:masfaw@smcgov.org).
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the HCH/FH board and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, HCH/FH board will make every effort to either (i) provide such emailed comments to the HCH/FH board and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

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# Tab 1

## Meeting Minutes



**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)  
 Co-Applicant Board Meeting Minutes  
 455 County Center, Redwood City, CA  
 November 9th, 2023, 10:00am - 12:00pm**

Co-Applicant Board Members Present	County Staff Present	Members of the Public	Absent Board Members/Staff
<ul style="list-style-type: none"> <li>• Robert Anderson, Chair</li> <li>• Suzanne Moore</li> <li>• Francine Serafin-Dickson</li> <li>• Brian Greenberg</li> <li>• Gabe Garcia</li> <li>• Steve Carey</li> <li>• Jim Beaumont (Ex officio)</li> <li>• Tony Serrano</li> </ul>	<ul style="list-style-type: none"> <li>• Alejandra Alvarado</li> <li>• Meron Asfaw</li> <li>• Amanda Hing Hernandez</li> <li>• Frank Trinh</li> <li>• Linda Franco</li> <li>• Marisol Escalera Durani</li> <li>• Iris, Coastside Clinic</li> <li>• Brooke, PHPP</li> <li>• Teresa, Interpreter</li> </ul>	<ul style="list-style-type: none"> <li>• Sandra Sencion, ALAS</li> <li>• Jorge Sanchez, ALAS</li> <li>• Corie Schwabenland, ALAS</li> <li>• Cristhian Landaverde, ALAS</li> <li>• Marisela, Puente</li> </ul>	<ul style="list-style-type: none"> <li>• Victoria De Alba Sanchez, Vice Chair</li> <li>• Judith Guerrero</li> <li>• Steve Kraft</li> <li>• Janet Schmidt</li> <li>• Tayischa Deldridge</li> <li>• Gozel Kulieva</li> </ul>

<p><b>A. Call to order &amp; roll call</b></p>	<p>Robert Anderson called the meeting to order at 10:01 am and did a roll call.</p>	
<p><b>B. Public comment</b></p>		
<p><b>C. Action to set the agenda and consent agenda.</b></p>	<ol style="list-style-type: none"> <li>1. Approve meeting minutes from June 13<sup>th</sup> 2024 Board Meeting</li> <li>2. Budget and Finance Report</li> <li>3. HCH/FH Director's Report</li> <li>4. Quality Improvement/Quality Assurance update</li> </ol>	<p><b>Request to approve the Consent Agenda was <u>MOVED</u> by Steve Carey and <u>SECONDED</u> by Francine Serafin-Dickson.</b></p> <p>APPROVED by all Board members present.</p>
<p><b>D. Community Announcements / Guest Speaker</b></p> <ol style="list-style-type: none"> <li>1. Community Update</li> <li>2. Coastside Clinic Overview</li> </ol>	<p><b>Suzanne Moore, Board Member</b>        Encampment Ordinance Evaluation: Suzanne updated the Board on the progress of the encampment ordinance evaluation. She explained that the goal of the evaluation is to understand how displacement may affect a homeless individual's health. Gabe and Frank engaged in a discussion about the target</p>	



	<p>audience and the execution of this initiative, specifically on how to obtain the data that would support the encampment ordinance evaluation efforts. A significant challenge noted was the merging of SMMC data with HMIS data, which has not been accomplished yet. Frank suggested that the recommended course of action would be to engage with SMMC's Population Health team and reach out to HSA, to determine if attaining both data sets and combining them is possible. In addition, the availability of homeless mortality data was highlighted as a valuable resource.</p> <p><b>Linda Franco, Coastside Clinics Manager</b> Linda provided a historical overview of Coastside Clinic, established with \$1.7 million from HCH/FH and opened in December 2011. The clinic offers a variety of services including dental, optometry, OB, pediatrics, adult care, podiatry, physical therapy, and HAS services. She informed the Board that the majority of patients seen at the clinic are Mexican, and Spanish is the primary language. Linda provided statistics on how many farmworker patients were seen since the beginning of the year based on data gathered by another member of the Coastside Clinic team. In regard to future plans to expand into the community, Linda stated that they are planning two pediatric clinics in Pescadero, one in July 2024 and one in August 2024. During the discussion, Gabe inquired about the data collection methods, and Tony asked about challenges in serving the farmworker population, including SUD services. Tony also requested farmworker data for the next meeting. Francine questioned if some referrals to the BHRS clinic upstairs come directly from the primary clinic on the first floor of Coastside Clinic, while Frank inquired about the community outreach worker position, which was vacated to become a social worker position, and is now a role covering all SMMC primary care clinics.</p>	
<p><b>E. BUSINESS AGENDA</b></p> <p><b>1. Vote on Services/Locations Form 5A/5B</b></p>	<p><b>Jim Beaumont, HCH/FH Director</b> Jim explained that as part of the HCH/FH Co-Applicant Board bylaws, the Board is required to review the 5A/B/C forms every year. These forms outline and detail the sites at which health services are being provided by the County and that fall under HCH/FH's scope of sites. The forms that were present were up to date except for the addition of the Cordilleras site, which will soon be added.</p>	<p><b>Request to Vote on Services/Locations Form 5A/5B</b> <b><u>MOVED</u></b> by Suzanne Moore and <b><u>SECONDED</u></b> by Robert Anderson.</p> <p>APPROVED by all Board members present.</p>

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<p><b>2. Vote on Board Members to participate in proposal evaluation</b></p>	<p><b>Jim Beaumont, HCH/FH Director</b>  Jim outlined the four different service streams that were put out in the HCH/FH RFP. These services categories include General Case Management/Care Coordination, Dental Services in the South Coast, Coastside AOD Case Management, and Behavioral Health Services Expansion. Jim discussed the need to establish an Ad Hoc Committee to involve board members in the RFP proposals evaluation. In order for such a committee to exist, the Board must vote on it. Jim further elaborated on what the evaluation process would consist of. Board members were asked to volunteer for one of the four groups before the next board meeting in August 2024. Tasks will include receiving a link to read the proposals, scoring them against a standard evaluation form, participating in their group Teams meeting, and attending a larger final RFP Evaluation meeting. Jim stressed that the entire RFP evaluation process should be completed by the September 2024 board meeting to ensure that service delivery can begin in January 2025. Furthermore, he underlined the potential of not having enough funding to accomplish all that has gone out to RFP and therefore, there will be discussions held related to service prioritization. Gabe asked what specific funding would be allocated for Intimate Partner Violence efforts. Jim responded that HCH/FH will be using the base grant as compared to the Behavioral Health Services Expansion grant. Robert announced that those who are interested should email him.</p>	<p><b>Request to Vote on Board Members to participate in proposal evaluation</b></p> <p><b>MOVED</b> by Suzanne Moore and <b>SECONDED</b> by Tony Serrano.</p> <p>APPROVED by all Board members present.</p>
<p><b>F. Reporting &amp; Discussion Agenda</b></p> <ol style="list-style-type: none"> <li>1. Budget and Finance Report</li> <li>2. HCH/FH Director's Report</li> <li>3. Quality Improvement/Quality Assurance Update</li> <li>4. HCH/FH RFP and Grants Update</li> <li>5. ALAS Needs Assessment Survey Results</li> </ol>	<p><b>Jim Beaumont, HCH/FH Director</b>  Jim elaborated on three HRSA grants that HCH/FH has applied to and is considering. The first grant is the Behavioral Health Services Expansion. Jim details that we have a 50-50 chance of being awarded the grant based on the number of final grant applications that were submitted. The HCH/FH program will be informed of their award status by earliest Sept 1<sup>st</sup>. The second grant is the Expanded Hours grant. Jim shares that HCH/FH is currently in discussion with the County Health's Public Health, Policy, and Planning (PHPP) department surrounding the use of the Mobile Clinic to deliver services to farmworker and homeless patients outside of the current scope of hours. He briefly explains the final HRSA grant opportunity related to New Access Points (NAP), in which select health center programs will receive \$1M in funding to establish a new site of care.</p>	

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	<p><b>Sandra Sencion, Corie Schwabenland, Jorge Sanchez, Cristhian Landaverde, ALAS</b></p> <p>ALAS presented the results of their needs assessment and program evaluation conducted over the last few years. The baseline survey of farmworker health, conducted in early 2021 and late 2022, aimed to understand the health status of farmworkers. Over the year, ALAS expanded the number of farms and active participants they serve, currently reaching about 750 individuals, which includes 408 active farmworker participants, retirees, children, and spouses. The recent survey revealed that most farmworkers are aged 40-59, with 23% being seniors. The ALAS team stated that there has been an increase in the number of insured individuals and a decrease in those without insurance, with most insured individuals having Medi-Cal. Despite these improvements, health insurance is still perceived as too expensive, though fewer people are unsure about how to obtain it. Many respondents of ALAS survey, believe their health has improved, attributing this to the support of the Promotores team from ALAS. Additionally, there has been an increase in the number of people visiting their doctors in the past 12 months as well as a high level of trust in healthcare providers. ALAS highlighted that their Farmworker Equity Express Bus, equipped with internet and technology, continues to conduct outreach and assist farmworkers with connecting to health services. During the discussion, Brian inquired about whether insurance impacts public charge status, which it does not. Gabe praised the Promotores strategy and suggested designing surveys to be as clear and straightforward as possible.</p>	
<p><b>G. ADJOURNMENT</b></p>	<p>Future meeting:  <b>August 8, 2024, 10am-12pm at County Building Room 101, RWC</b>  <b>Address: 455 County Center, Redwood City, CA 94063</b></p>	<p>The meeting was adjourned at 12:00 pm.</p>

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# 2024 Farmworker Needs Assessment



Conducted by **ALAS**  
**Farmworker Promotores**  
**de Salud** (Jorge Sanchez,  
Cristhian Landaverde)

Presented by  
Sandra Sencion *DIRECTOR*  
Cristhian Landaverde &  
Jorge Sanchez *PROMOTORES*

Corie Schwabenland García  
*DATA ANALYST*



ALAS  
Farmworker  
Outreach Team



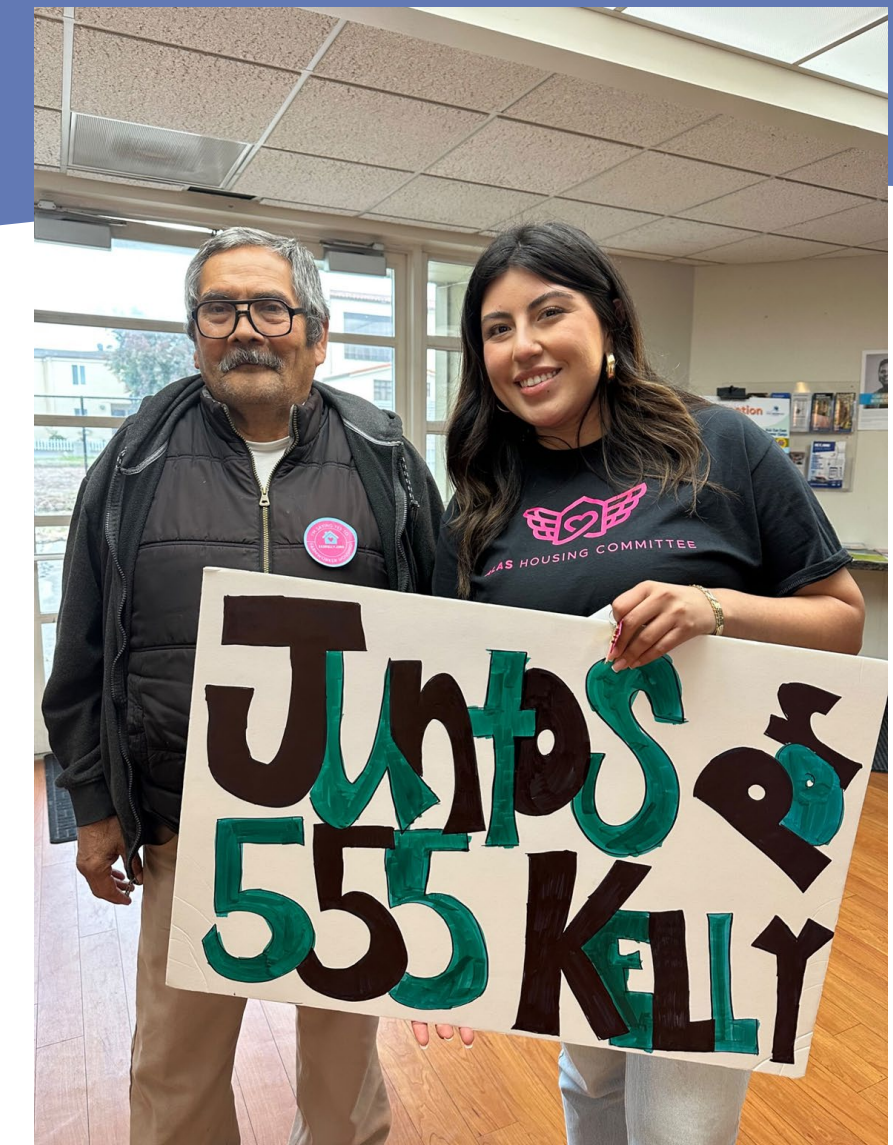
# OUR WORK

4 outreach  
team members  
32 farms



# Background and Purpose

- In late 2021/early 2022, ALAS administered a “Baseline Survey of Farmworker Health” drafted by HCH/FH staff, and translated into spanish
- Goal: to understand farmworkers’ initial needs, concerns, barriers to healthcare, and then look back several years later to see what, if anything, had changed or improved as a result of ALAS’ work in the community
- This presentation will compare responses from 2021-22 to now, highlight successes, lessons learned, and continued areas of need





# What has changed since 2022

(our first year / baseline survey)

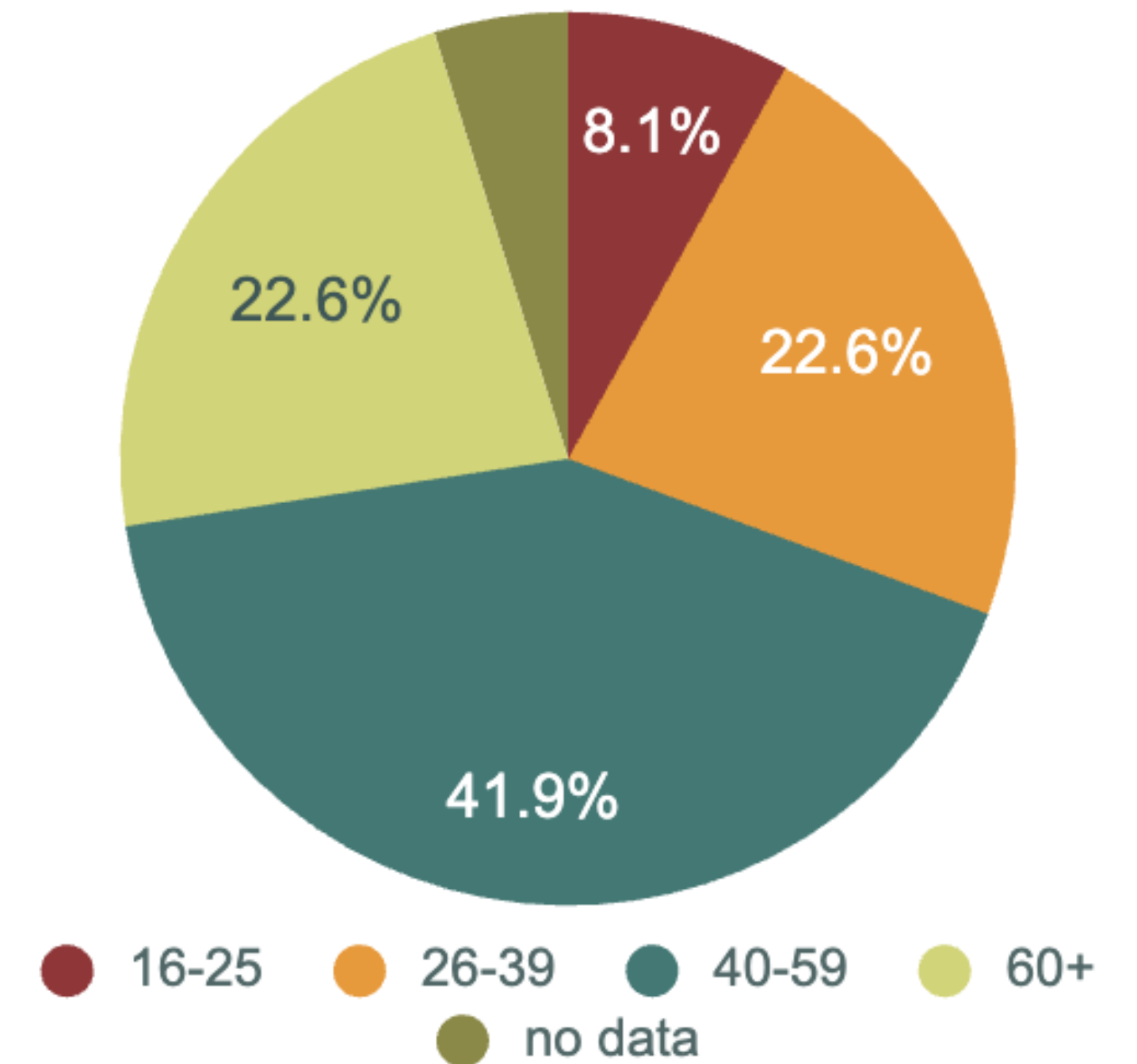
- Increase in farm outreach:
  - from 20 to **32 farms visited**
  - from 239 to **408 active program participants**
- ~750 farmworkers all time have received some kind of service (workshop, economic relief, food, other referrals)





# Who we surveyed this year

- Survey administered at 10 farms  
(**Giusti, Cabrillo, Honguera largest**)
- 62 respondents
- **50%** male, 26% female, 24% no answer
- All of **Hispanic or Latino** origin
- Most participants were **40-59 y/o**
  - **~23% senior farmworkers (60+)**
- All **seasonal workers**
- All **prefer Spanish**





# Insurance

In 2022, 63% of participants had some type of health insurance and 37% did not

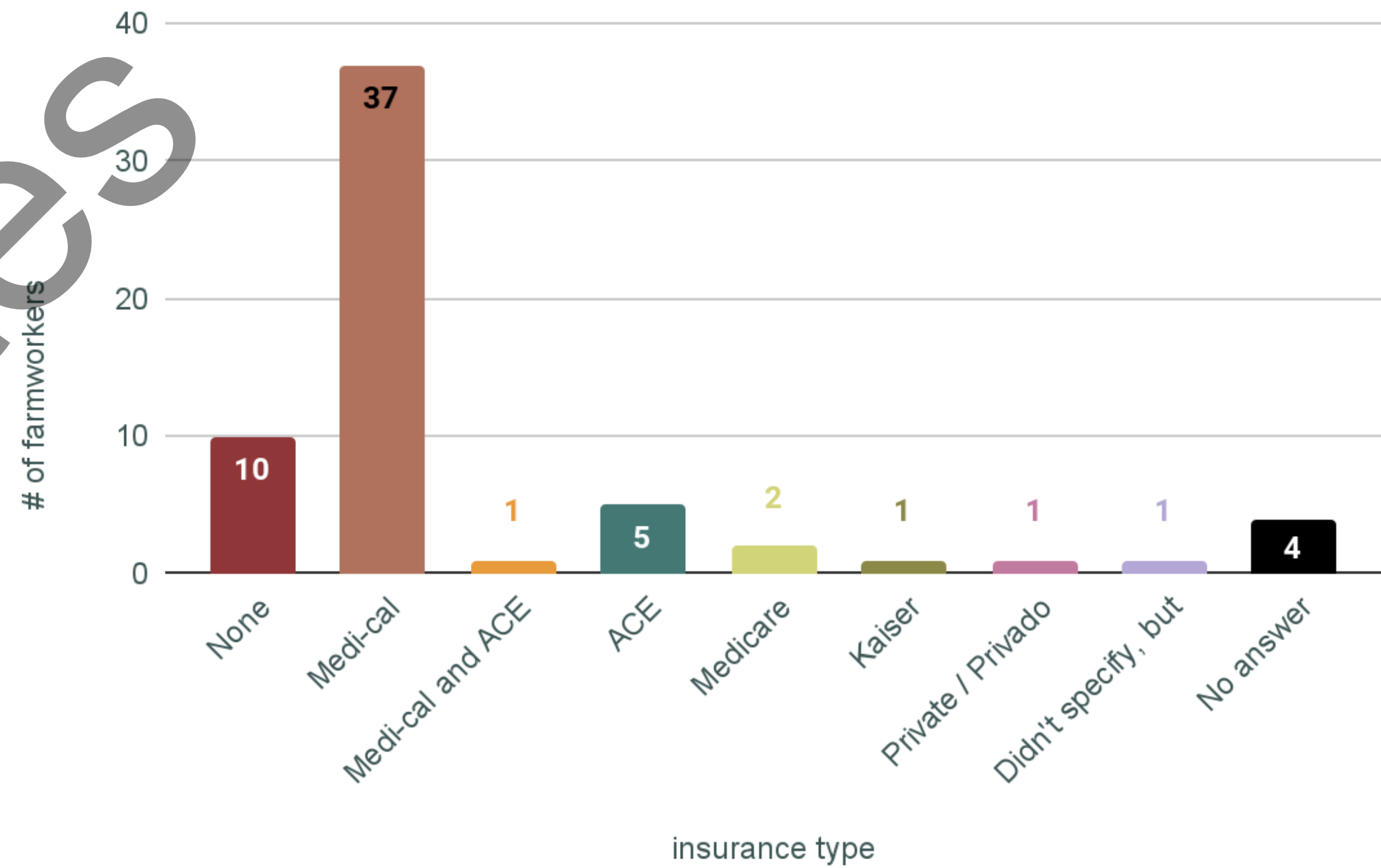
As of 2024,

**77%** had some kind of insurance      **15%** had no insurance

6% (n=4) did not respond to the question

Of participants with insurance, most had Medi-cal

1 participant reported having insurance, but not what kind



# Why Participants Don't Have Insurance (2022 vs 2024)

**AWARD WINNING PROMOTORES!**  
thank you HCU :)



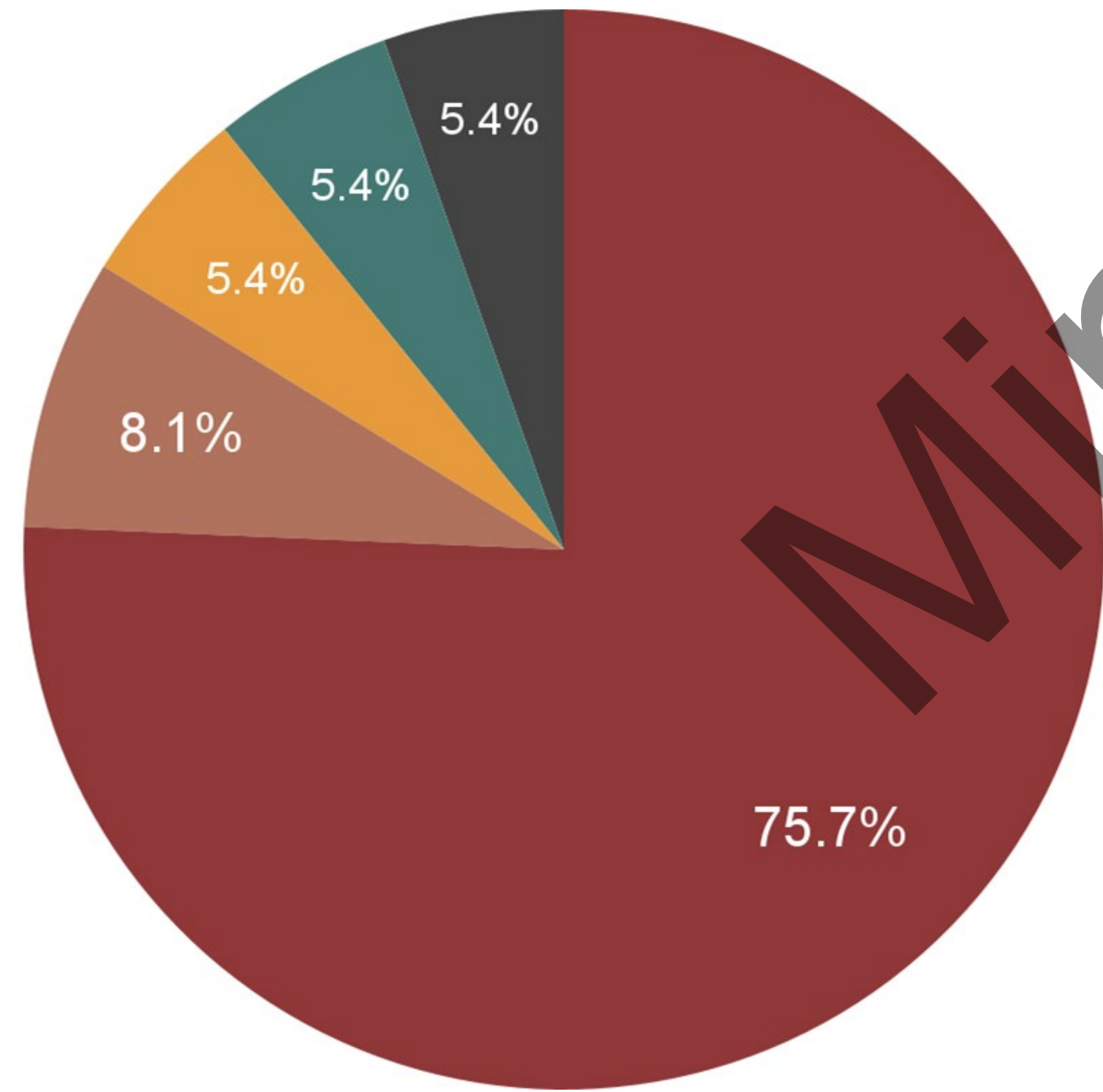
2022

2024

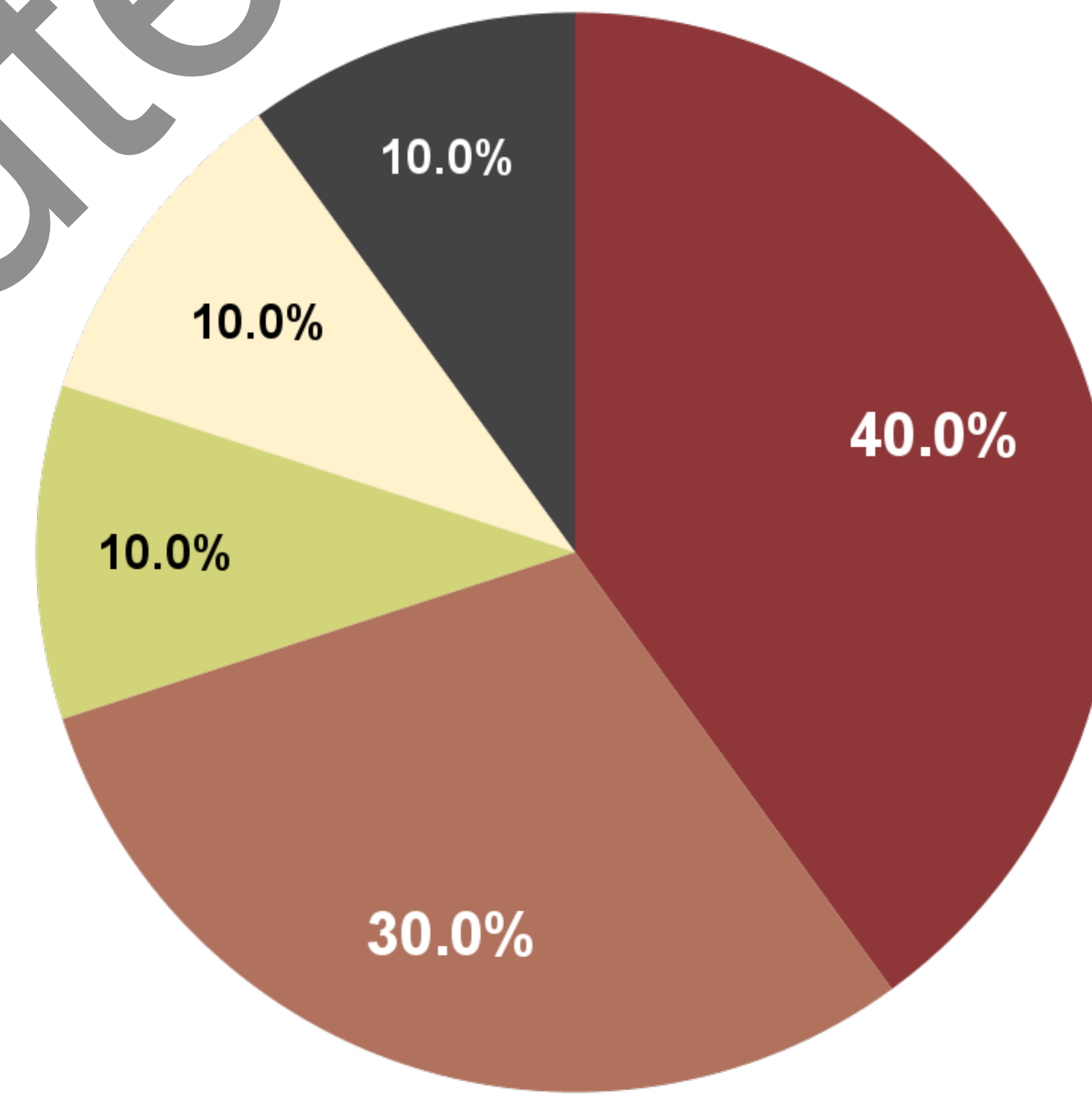
37 participants w/o insurance

10 participants w/o insurance

- unsure how to register (n=28)
  - too expensive (n=3)
  - income too high for medi-cal or ACE (n=2)
  - not a citizen of the U.S. (n=2)
  - didn't specify reason (n=2)
  - didn't need health insurance
- NO PARTICIPANT SELECTED THIS REASON



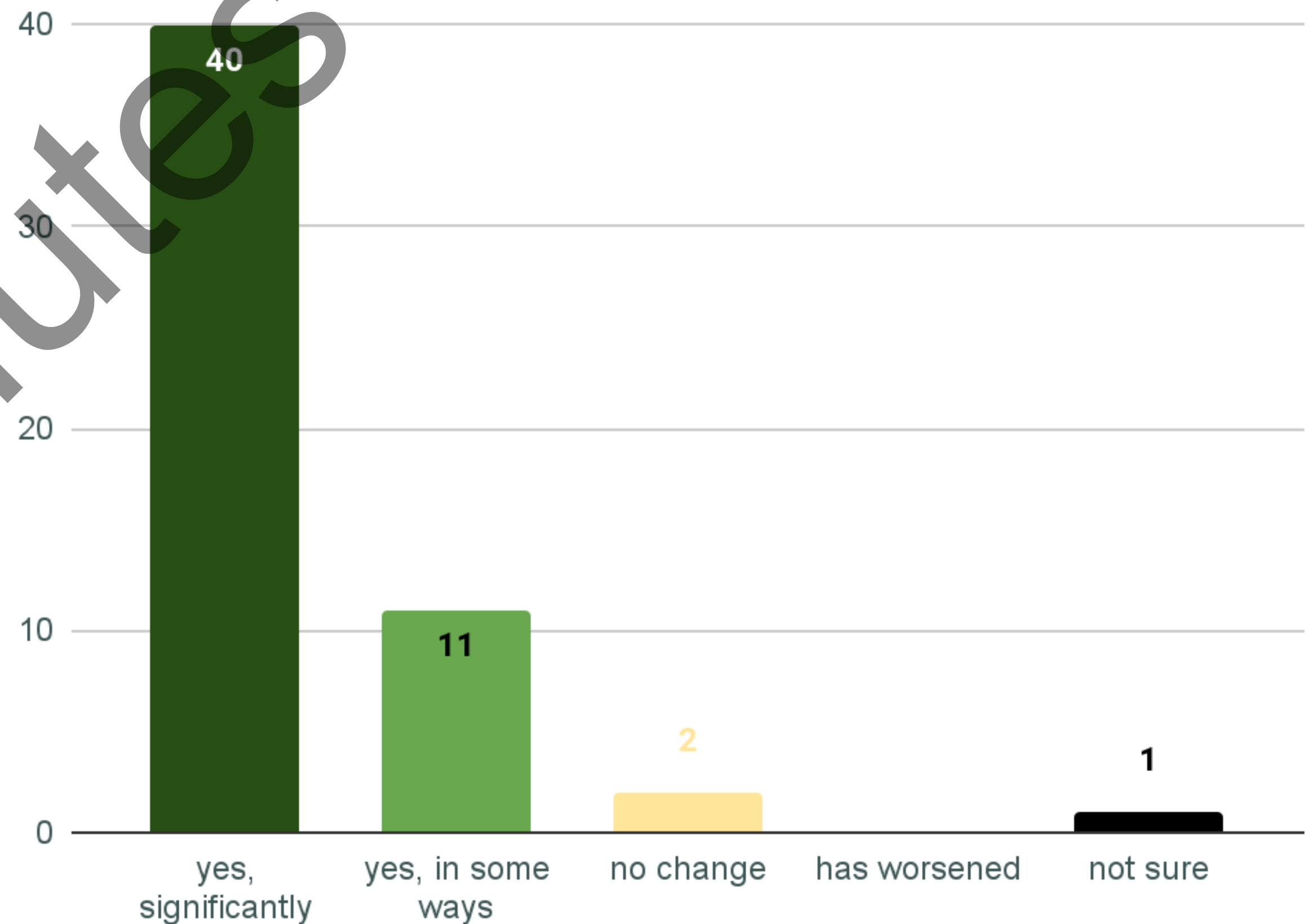
- unsure how to register (n=4)
  - too expensive (n=3)
  - had insurance but has not renewed (n=1)
  - no insurance, but has an appointment w/ HCU to obtain it (n=1)
  - didn't specify reason (n=1)
  - didn't need health insurance
- NO PARTICIPANT SELECTED THIS REASON



# Change in Health after engagement with ALAS Promotores

*“Would you say that your health improved after your participation with ALAS?”*

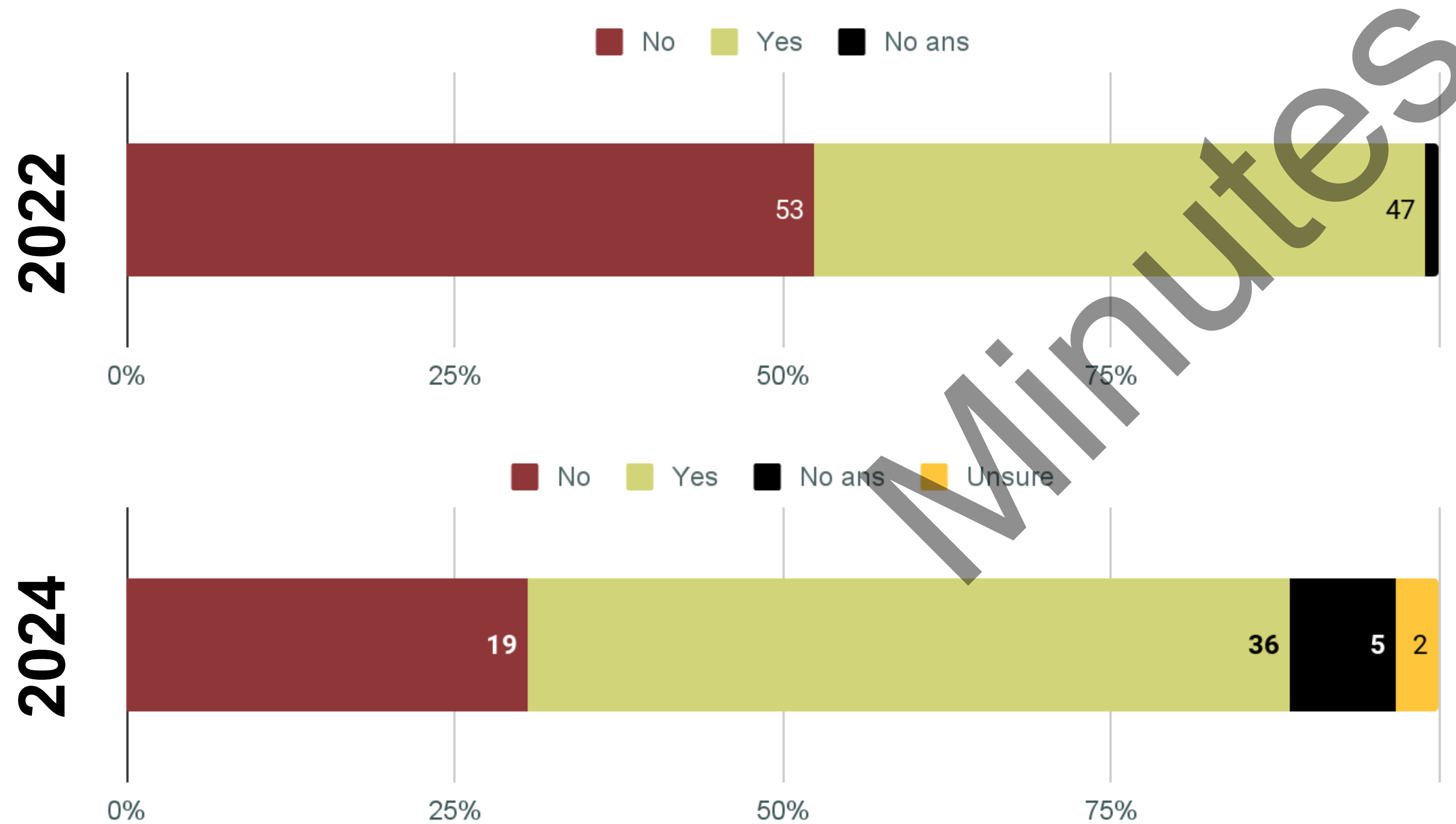
- 82% (n=51) of participants felt that their **health had improved** to some degree
- Only 5% (n=3) of participants reported that their health **did not change** or that they were **unsure** of improvement
- 13% (n=8 participants did not answer)





# Doctor Visits

*“Have you seen a doctor or nurse in the past 12 months?”*

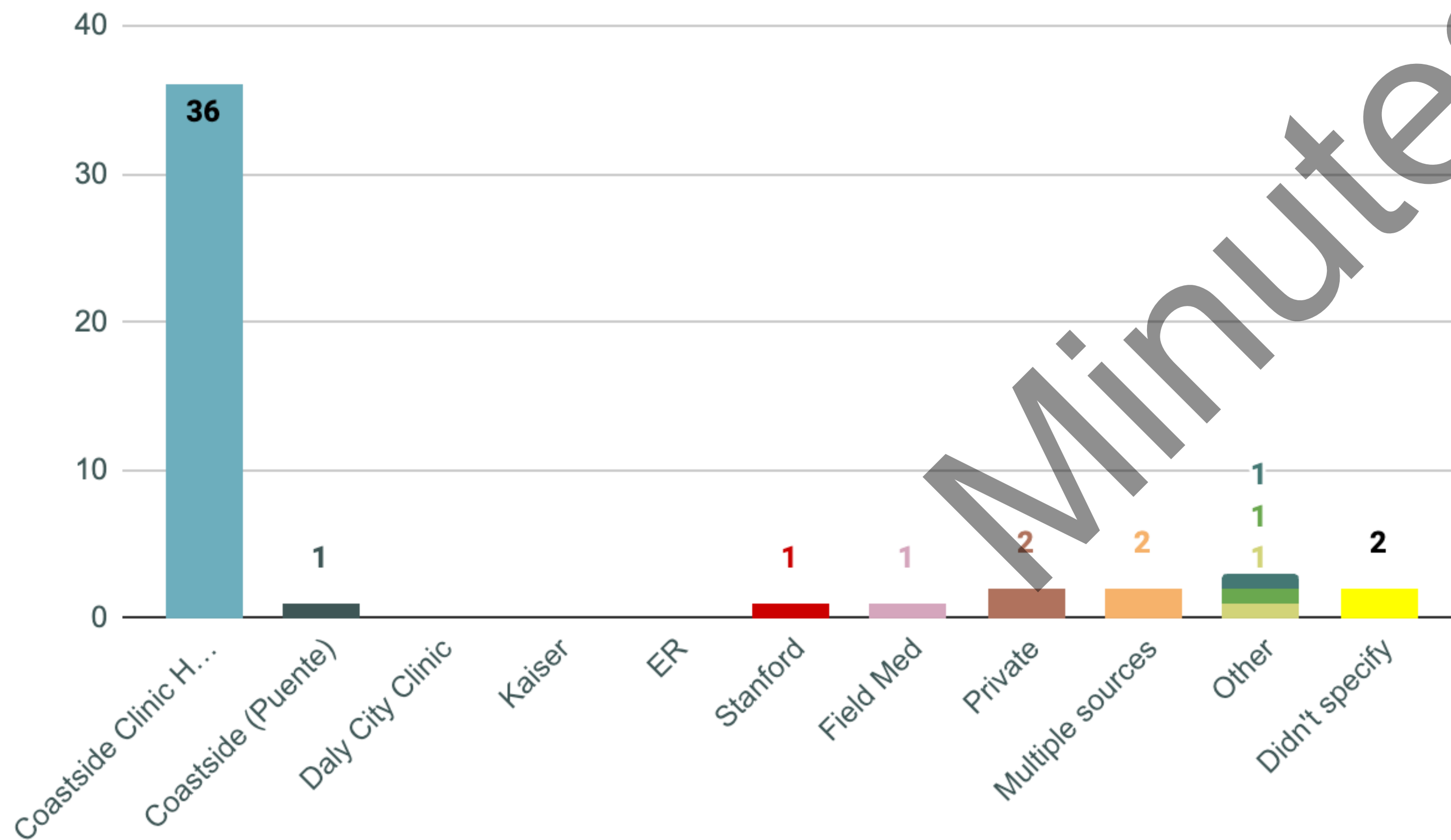


At the time of last survey (2022), only 47% (n=47) of farmworkers had visited a doctor in the last 12 months.

This year, 58% of respondents (n=36) reported having visited a doctor. 5 people did not answer the question. 2 were unsure if they had visited a doctor in the past 12 months.

# Doctor Visits

Of the 58% (n=48) who did (or may have) seen a doctor in past 12 months



- Most participants (75%, n=36) who saw Doctors did so at **Coastside Clinic**
  - Fairly high degree of provider trust at CC

## OTHER

- 1 went to **SF**
- 2 went to **Madera**
  - lives there, commutes
- 1 went to **Planned Parenthood**

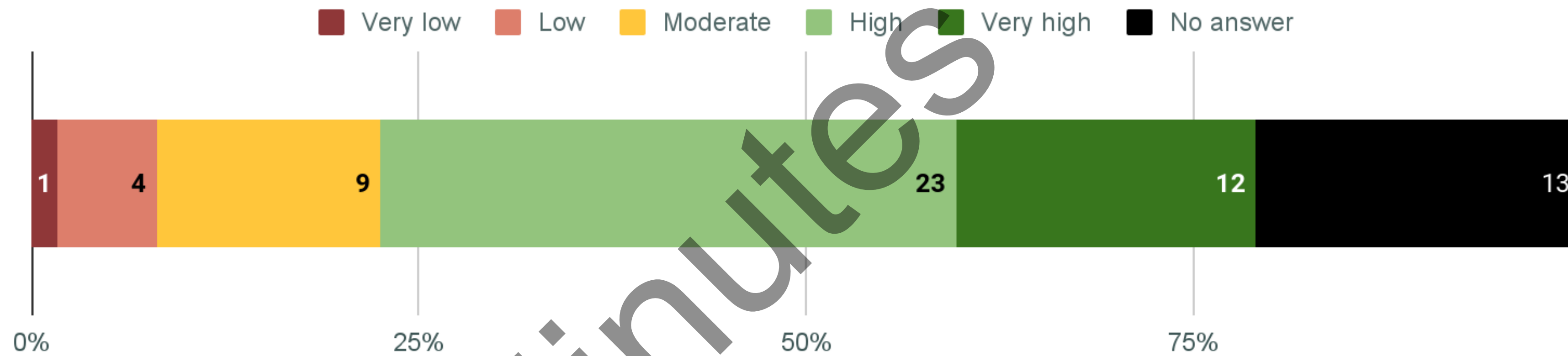
2 participants **didn't specify** where they saw doctors,

2 received attention at both **Coastside Clinic** and the **San Mateo Medical Center**

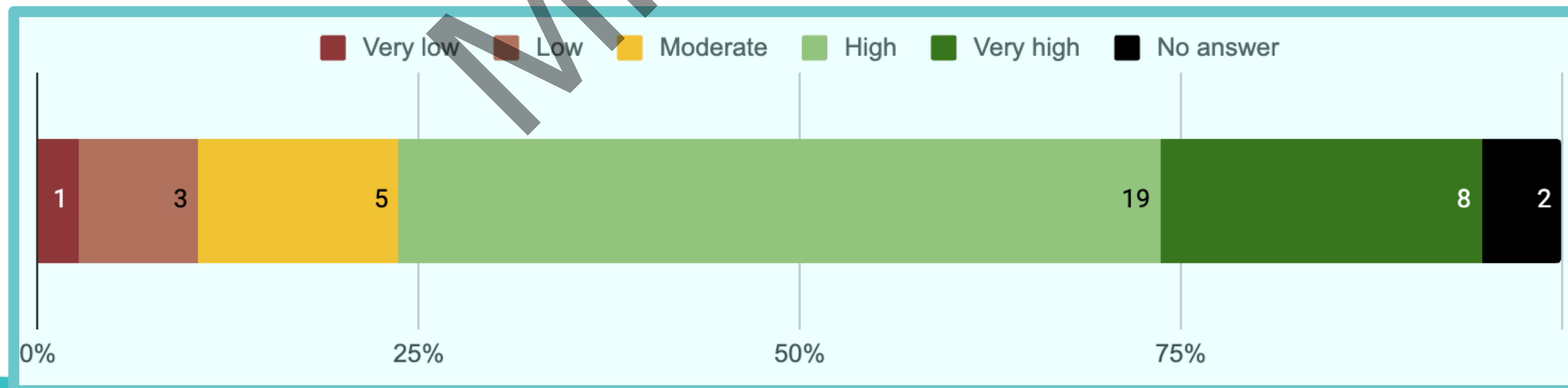
# Provider Trust

*“How would you qualify the level of trust you have in your current healthcare provider?”*

**All providers  
(71% high  
or very high  
degree of trust)**



**Coastside  
Clinic only  
(75% high  
or very high  
degree of trust)**

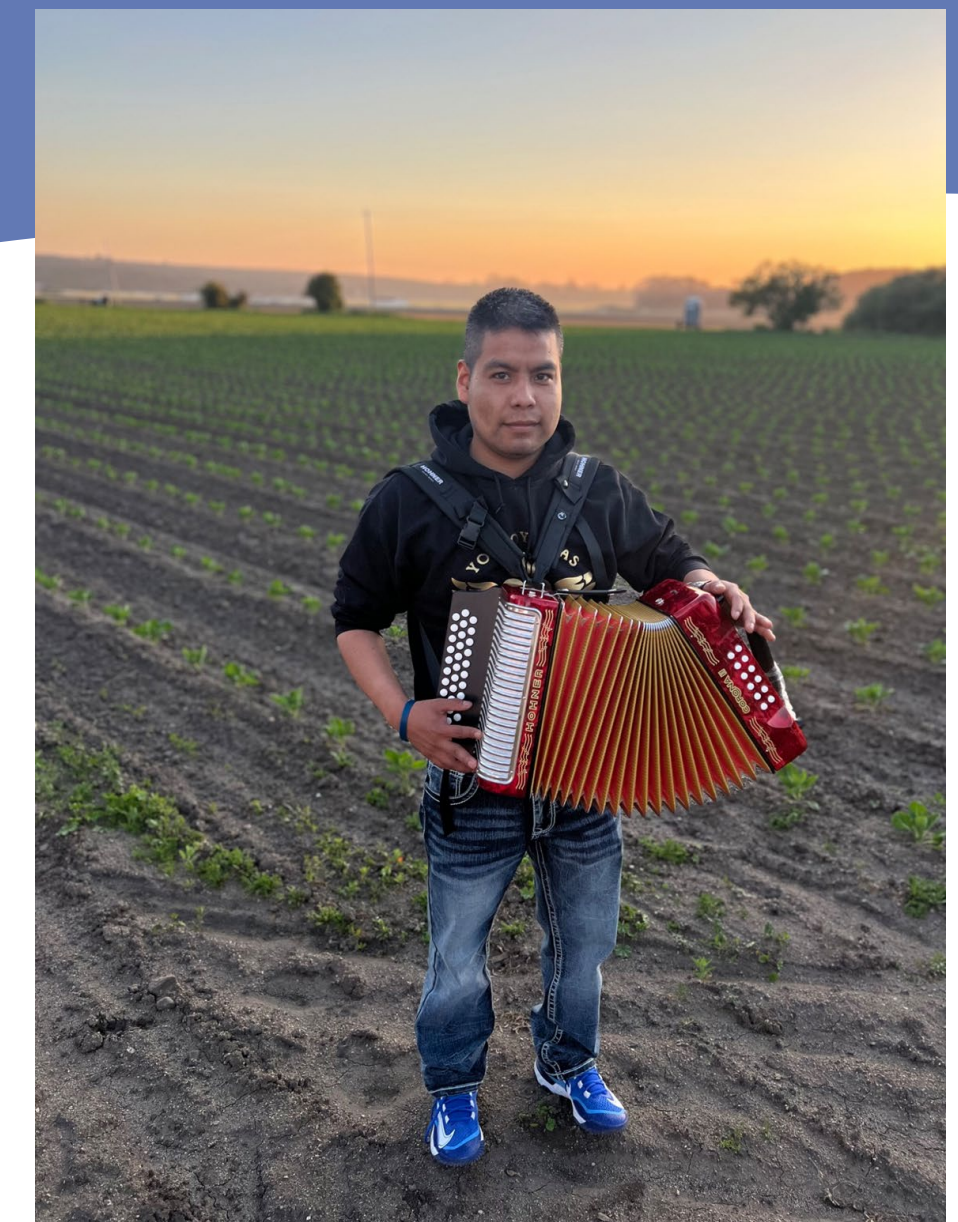


percentages based only on those who responded, non-answers excluded



# Telehealth

In 2022, a majority of farmworkers (71%) surveyed indicated they had not ever had telehealth visits via phone/ videocall, but were generally open to trying them (53%)



As of this year, telehealth utilization among farmworkers remained low. 76% (n=42) of participants **had not tried** telehealth, or were **unsure whether they had**.<sup>\*</sup> However, 12 of the 13 (92%!) of participants who **did** try telehealth reported being “satisfied” or “very satisfied”

1 reported being unsatisfied with telehealth visits, though this participant also reported “low” confidence in their medical provider(s) in general

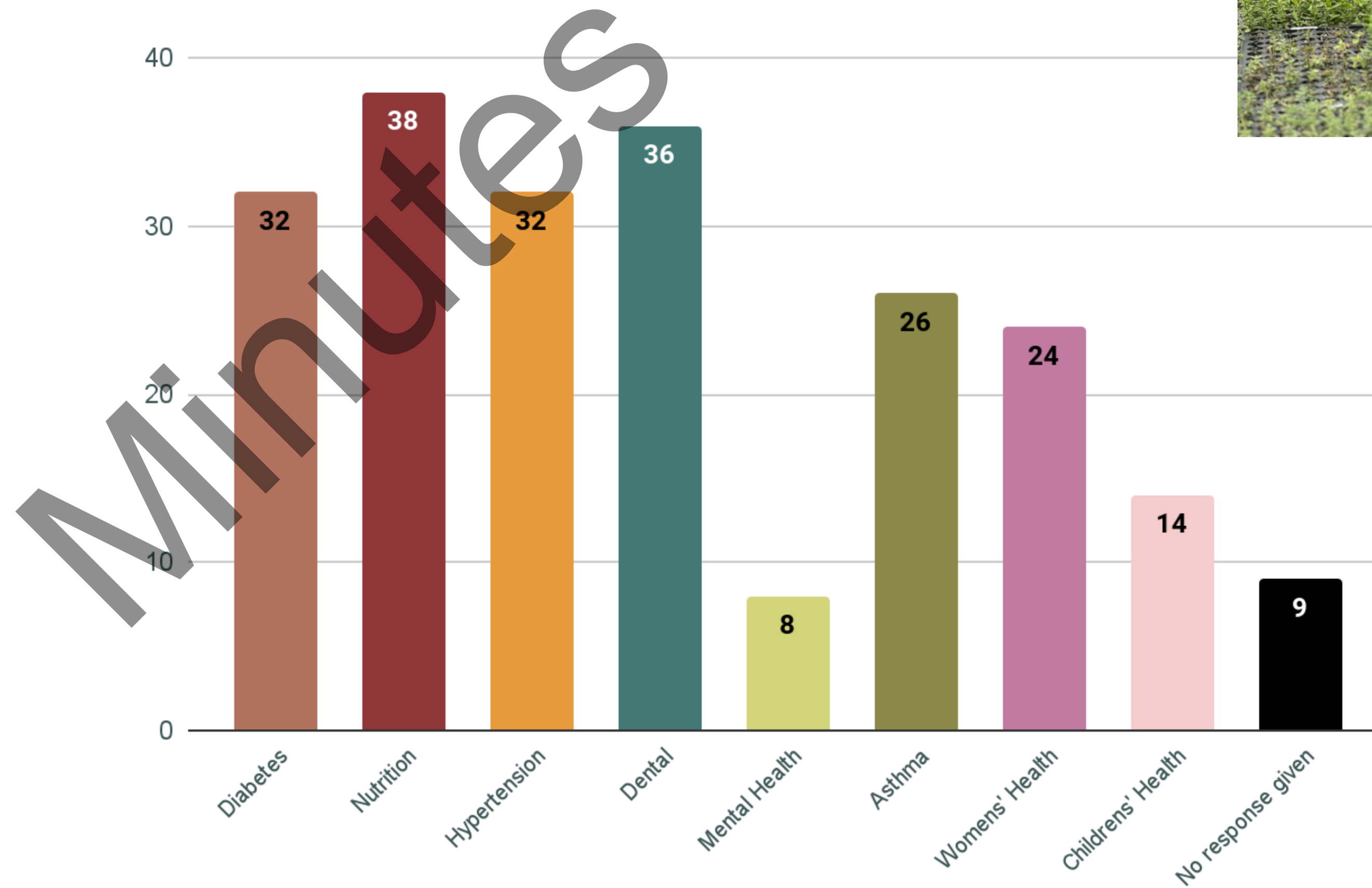
<sup>\*</sup>7 participants (11%) did not respond to this question



# Topics of Interest for Health Education Workshops



- The most requested topics are **Nutrition**, **Dental Health**, **Hypertension** & **Diabetes**
- We have already delivered 129 workshops, inc. **Nutrition**, **Hypertension**, **Asthma**, **Diabetes**, **Stress**, **Dental Health**, **STDs**
- Farmworkers want more education on topics already covered, we see this as a good sign that they are building knowledge and confidence discussing their health concerns
- We have also given/planned workshops on topics such as workers rights and ergonomics to provide a holistic understanding of health and wellness





# Workshop Timing and Methodology



In 2022, a majority of participants indicated that their preferred time / location for workshops was 1) in the afternoon, 2) on a weekday, 3) at the ALAS office, 4) in person (not online).

We have followed these preferences to the best of our ability, and offered all of our workshops on weekday afternoons, in person, at a rotating schedule of ranches where clients work.

We have not been able to offer workshops in the dedicated ALAS Farmworker office due to size constraints, although we are starting to experiment with larger workshops in person at our broader ALAS facilities.





# Farmworker Equity Express Bus

- State of the Art Bus- Collaborative Partnership.
- Bridging the gap between services and farmworker clients.
- Decrease in barriers that would prevent access to services- Transportation, internet service, staff assistance, translation.
- Meeting our clients where they are- workplace or housing sites across the SMC Coastside!
- Connecting our partners with farmworker clients, e.g HCU, Second Harvest of Silicon Valley, El Centro de Libertad, Prosperos, Farmworker Fridays.





# Positive Outcomes

- Farmworker families visiting the San Mateo County Fair for Farmworker Hero's Day!
- Recognition from the San Mateo County Board of Supervisors for 10 female farmworkers from the San Mateo County Coastside.
- 555 Kelly: Senior Farmworker Housing and a Farmworker Resource Center in central Half Moon Bay!
- ALAS' model of "Cultura Cura" has effectively engaged our coastal farmworker community into various programs and continues to empower our Campesinos, e.g Grupo Campo Media Luna, Compadres, Hijas de La Luna





# Tomando acción juntos

*Taking Action Together*



Tab 2

Program Budget and  
Financial Report



SAN MATEO COUNTY HEALTH

**SAN MATEO  
MEDICAL CENTER**

San Mateo Medical Center  
222 W 39th Avenue  
San Mateo, CA 94403  
650-573-2222 T  
smchealth.org/smmc

DATE: August 08, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont  
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET and FINANCIAL REPORT

Preliminary grant expenditures for July 2024 total \$74,881. This amount does not include some of the routine monthly service charges from county departments as they are accounted for during the month-end closing process (which doesn't complete until around the 10<sup>th</sup>). In addition, with the early-in-the-month meeting date, almost no external expenditures have been processed as of the running of this report. For the year-to-date, expenditures total \$1,746,699.

This current projection continues to show that the Program will expend around \$3.3M for the 2024 Grant Year (GY). Based on the total amount authorized by HRSA and the amount expected to be carried over for the GY, this will leave around \$240K of unexpended funds that would be available for carryover into the 2025 GY. We are in the process of finalizing the carryover for this year and, as the Program goes through the upcoming RFP and contracting process for the next 3 years, we will be refining the unexpended funds amount to spread it across the contract period to ensure sufficient funding for the period.

Attachment:

- GY 2024 Summary Grant Expenditure Report Through 07/31/24



GRANT YEAR 2024

July \$\$

Details for budget estimates	Budgeted [SF-424]		To Date (07/31/24)	Projection for end of year	Projected for GY 2025
<b>EXPENDITURES</b>					
<u>Salaries</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	745,000	57,403	410,497	730,000	795,000
<u>Benefits</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	245,000	17,342	128,002	220,000	290,000
<u>Travel</u>					
National Conferences (2500*8)	30,000		11,395	22,500	25,000
Regional Conferences (1000*5)	10,000			2,500	5,000
Local Travel	1,500			500	1,000
Taxis	500			500	500
Van & vehicle usage	1,500			1,000	1,500
	43,500		11,395	27,000	33,000
<u>Supplies</u>					
Office Supplies, misc. Small Funding Requests	10,000	135	23,146	25,000	10,000
	10,000		23,146	25,000	10,000
<u>Contractual</u>					
2022 Contracts			185,329	185,329	
2022 MOUs			26,571	26,571	
Current 2023 MOUs	1,200,000		522,338	1,150,000	1,100,000
Current 2023 contracts	875,000		386,953	825,000	775,000
---unallocated---/other contracts					
	2,075,000		1,121,191	2,186,900	1,875,000
<u>Other</u>					
Consultants/grant writer	20,000		15,084	35,000	15,000
IT/Telcom	25,000		16,732	30,000	25,000
New Automation				0	-
Memberships	7,500		2,875	5,000	5,000
Training	5,000		4,719	7,500	5,000
Misc	1,000		13,057	25,000	25,000
	58,500		52,467	102,500	75,000
<b>TOTAL</b>	<b>3,177,000</b>	<b>74,880</b>	<b>1,746,698</b>	<b>3,291,400</b>	<b>3,078,000</b>
<b>GRANT REVENUE</b>					
Available Base Grant	2,858,632		2,858,632	2,858,632	2,858,632
Prior Year Unexpended to Carryover	675,000 est.		675,000	675,000	
Other					242,232 carryover
HCH/FH PROGRAM TOTAL	3,533,632		3,533,632	3,533,632	3,100,864
<b>BALANCE</b>	<b>356,632</b>	<b>Available</b>	<b>1,786,934</b>	<b>242,232</b>	<b>22,864</b>
			<b>Current Estimate</b>	<b>Projected</b>	based on est. grant of \$2,858,632
<u>Non-Grant Expenditures</u>					
Salary Overage	20,000	250	3,215	20,000	30,000
Health Coverage	85,000	9,057	62,995	95,000	90,000
base grant prep	0			0	
food	2,500		3,002	4,000	3,000
incentives/gift cards	1,000			1,000	1,500
	108,500		69,212	120,000	124,500
<b>TOTAL EXPENDITURES</b>	<b>3,285,500</b>	<b>84,187</b>	<b>1,815,910</b>	<b>3,411,400</b>	<b>NEXT YEAR 3,202,500</b>

Tab 3  
HCH/FH Director's  
Report





DATE: August 08, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Director, HCH/FH Program

SUBJECT: DIRECTOR'S REPORT & PROGRAM CALENDAR

Program activity update since July 11, 2024, Co-Applicant Board meeting.

HCH/FH submitted an application proposal for HRSA's Expanded Hours (EH) funding opportunity. If awarded, it would prospectively be \$500,000 per year for two (2) years, with the possibility of up to \$500,000 being added into our base grant going forward. HRSA expects to announce the awards in December. The object for the funding is to increase the hours of primary care services beyond those normally operated by the health center: early morning, evenings and weekends. Program developed a proposal with SMMC to stand a clinic at Coastside Clinic on Sundays. The intent is to make access better available for those farmworkers who routinely work 6 days a week and otherwise have difficulty accessing basic health care. This has been specifically mentioned and requested in sessions with farmworkers. HCH/FH committed to managing any staffing logistics that may come up, such as contracting for provider(s), hiring Extra-Help staff, etc. While this is an additional workload for the Program, it is one we believe will be able to be addressed without disruption to other efforts. Approximately 600 health centers filed initial interest applications, with around 120 expected awards.

Additionally, HRSA has potentially available New Access Point (NAP) funding. NAP funding is available to current health centers who wish to add a new, funded location/site, to current health center look-alikes (health centers that meet all HRSA compliance requirements and receive health center benefits except for not receiving any grant funding), as well as to any private non-profit or public entity that wishes to propose services to meet an otherwise unaddressed health services need. The awards are for up to \$650,000 for one year and there are only about 77 expected to be made (likely only about 7 each to either homeless or farmworker programs) and may be continued as a new 330 grant or added to current awards for current 330 recipients. This is also entirely contingent on Congress appropriating funding for these awards (not guaranteed). HCH/FH continues to look at the feasibility and appropriateness of making an application for NAP funding. Initial interest submission deadline was extended by HRSA to August 30, 2024.

The HCH/FH Behavioral Health Service Expansion grant application is currently under Technical Review with HRSA where it will be scored against the evaluation criteria established by HRSA. Awards are expected to be announced in early September.

HCH/FH is working on our required Non-Competing Continuation-Business Period Progress Report (NCC-BPR). As a reminder, this is an annual report of our progress in fulfilling our Service Area Competition (SAC) award. The submission is due by 08/16/24.





SAN MATEO COUNTY HEALTH

## SAN MATEO MEDICAL CENTER

HCH/FH continues to work through issues with establishing the dental services at the Navigation Center under a contract with University of Pacific (UoP). UoP has encountered delays in securing their necessary staff, which has delayed opening of the clinic. However, August 26<sup>th</sup> has been set for the soft-opening so that some services can begin to be provided.

Program's 2025-2027 Services Request for Proposals' deadline for submission was July 31, 2024. One service stream – the Behavioral Health Services Expansion (BHSE) RFP had its deadline extended to August 15<sup>th</sup> on request of a potential vendor. Considering that the funding is still not assured, it is a new effort and outside of our routine service efforts and calls for somewhat speculative planning, Program determined that the extension was potentially beneficial to the Program. There is further discussion on the RFP, applications submitted and our proposal evaluation process elsewhere on today's Board agenda.

On the staffing front, the vacant Community Program Coordinator position with HCH/FH has been opened and applications will be accepted until 11:59 PM on August 15<sup>th</sup>. We hope to hire by late September/early October. The position announcement can be found at <https://www.governmentjobs.com/careers/sanmateo/jobs/4593855/community-program-coordinator-health-care-for-the-homeless-farmworker-health-prog>. Please help raise awareness of this opportunity with your various constituencies.

### Seven Day Update

#### ATTACHED:

- Program Calendar



**County of San Mateo Health Care for the Homeless & Farmworker  
 Health (HCH/FH) Program**

*Board meetings are in-person on the 2<sup>nd</sup> Thursday of the Month 10am-12pm*

MONTH	AREA		
	Programmatic	Learning/Conferences	Recognition (Health, DEI, Holidays and Misc.)
<b>JANUARY</b>			<ul style="list-style-type: none"> <li>• Glaucoma Awareness Month</li> <li>• Cervical Cancer Screening Month</li> <li>• International Holocaust Remembrance Day</li> <li>• New Year's Day</li> <li>• Martin Luther King Day (15)</li> </ul>
<b>FEBRUARY</b>	<ul style="list-style-type: none"> <li>• UDS submission</li> </ul>	<ul style="list-style-type: none"> <li>• NCFH Western Forum for Migrant and Community Health (Seattle, WA, Feb 22-24)</li> </ul>	<ul style="list-style-type: none"> <li>• National Children's Dental Health</li> <li>• American Heart Month</li> <li>• National Cancer Prevention Month</li> <li>• World Day of Social Justice</li> <li>• Lunar New Year (Feb 10)</li> <li>• National Wear Red Day</li> <li>• Lincoln's Birthday</li> <li>• Valentine's Day</li> <li>• Washington's Birthday</li> <li>• Lent begins (14)</li> </ul>
<b>MARCH</b>	<ul style="list-style-type: none"> <li>• Sliding Fee Scale Update</li> </ul>	<ul style="list-style-type: none"> <li>• Innovations and Solutions for Ending Unsheltered Homelessness. (San Francisco, CA - Mar 4-6)</li> </ul>	<ul style="list-style-type: none"> <li>• Colorectal Cancer Awareness Month</li> <li>• Self-Injury Awareness Month</li> <li>• Developmental Disabilities Awareness Month</li> </ul>
<b>APRIL</b>	<ul style="list-style-type: none"> <li>• SMMC Annual Audit</li> </ul>	<ul style="list-style-type: none"> <li>• Conference for Agricultural Worker Health (Atlanta, GA - April 23-25)</li> <li>• 2024 Midwest Stream Forum- Agricultural Worker Conference (Albuquerque, NM- April 16-18, 2024)</li> </ul>	<ul style="list-style-type: none"> <li>• Alcohol Awareness Month</li> <li>• Counseling Awareness Month</li> <li>• National Minority Health Month</li> </ul>
<b>MAY</b>		<ul style="list-style-type: none"> <li>• National Healthcare for the Homeless Conference. (Phoenix, AZ – May 13-16)</li> <li>• NRHA Health Equity Conference. (New Orleans, LA – May 6-7)</li> </ul>	<ul style="list-style-type: none"> <li>• American Stroke Awareness Month</li> <li>• High Blood Pressure Education Month</li> <li>• Mental Health Awareness Month</li> </ul>
<b>JUNE</b>	<ul style="list-style-type: none"> <li>• Services/Locations Form 5A/5B – Approve</li> </ul>		<ul style="list-style-type: none"> <li>• PTSD Awareness Month</li> <li>• Cancer Survivor's Month</li> </ul>
<b>JULY</b>	<ul style="list-style-type: none"> <li>• Budget Renewal (Program) Approve</li> </ul>		<ul style="list-style-type: none"> <li>• Healthy Vision Month</li> </ul>
<b>AUGUST</b>			<ul style="list-style-type: none"> <li>• National Breastfeeding Month</li> <li>• National Immunization Awareness Month</li> </ul>
<b>SEPTEMBER</b>	<ul style="list-style-type: none"> <li>• Program Director Annual Review</li> </ul>	<ul style="list-style-type: none"> <li>• September 15-18 International Street Medicine Symposium. Kansas City, MO</li> </ul>	<ul style="list-style-type: none"> <li>• Healthy Aging Month</li> <li>• National Suicide Prevention Month</li> <li>• Sexual Health Awareness Month</li> </ul>
<b>OCTOBER</b>	<ul style="list-style-type: none"> <li>• Board Chair/Vice Chair Nomination</li> </ul>		<ul style="list-style-type: none"> <li>• Breast Cancer Awareness Month</li> <li>• Depression Awareness Month</li> <li>• Domestic Violence Awareness Month</li> </ul>



<b>NOVEMBER</b>	<ul style="list-style-type: none"> <li>• Board Chair/Vice Chair Elections</li> <li>• Strategic Plan Target Overview</li> </ul>	<ul style="list-style-type: none"> <li>• East Coast Migrant Stream- Agricultural Worker Conference Forum (Date TBA, previously Nov. 2023) (Winston-Salem, NC- Nov 29-Dec 1, 2023)</li> </ul>	<ul style="list-style-type: none"> <li>• American Diabetes Month</li> <li>• Diabetes Awareness Month</li> </ul>
<b>DECEMBER</b>		<ul style="list-style-type: none"> <li>• December 8-11 Institute for Healthcare Improvement (IHI) Forum for 2024. Orlando, FL</li> </ul>	<ul style="list-style-type: none"> <li>• Seasonal Affective Disorder Awareness Month</li> </ul>

<b>BOARD ANNUAL CALENDAR</b>	
<b>Project</b>	<b>Timeframe</b>
UDS Submission – Review	Spring
SMMC Annual Audit – Approve	April/May
Services/Locations Form 5A/5B – Approve	June/July
Budget Renewal - Approve	July/Sept (program)– December/January (grant)
Annual Conflict of Interest Statement	October (and during new appointments)
Annual QI/QA Plan – Approve	Winter
Board Chair/Vice Chair Elections	November/December
Program Director Annual Review	Fall/Spring
Sliding Fee Discount Scale (SFDS)	Spring
Strategic Plan Target Overview	November

# Tab 4

## QI/QA Report



DATE: August 8<sup>th</sup>, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Frank Trinh, Medical Director HCH/FH Program  
Alejandra Alvarado, Clinical Services Coordinator HCH/FH Program

SUBJECT: QI/QA COMMITTEE REPORT

- **Maternal Health Patient Safety Kits**

- HCH/FH has received the patient safety kits and has initiated contact with coastal partners to commence distribution to homeless and farmworker patients. There are three kinds of kits consisting of post-partum, breastfeeding, and newborn essential supplies for women and new mothers.

- **Smart Watches Project**

- HCH/FH is organizing the initial informational session with designated partners to commence the distribution of smart watches to homeless and farmworker clients. Informational sessions will be held one at a time until all the watches have been distributed. Informational sessions will happen in smaller groups, allowing clients to ask questions and interact with staff.

- **Q2 Quarterly Reports**

The Q2 quarterly reports have been received by the SMMC BI team and are currently under review by HCH/FH. The results will be analyzed and presented at an upcoming QI/QA subcommittee meeting.

**Tab 5**

**Contractors Financial  
Report Update**



DATE: August 8<sup>th</sup>, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/  
 Farmworker Health (HCH/FH) Program

FROM: Gozel Kulieva, Management Analyst

SUBJECT: Contracts Financial Progress Report Q2 2024

**Contractor Financial Progress Report**

The table below provides an overview of the Health Care for the Homeless/Farmworker Health (HCH/FH) Program agreements with eight community-based providers and two County-based programs for Calendar Year 2024. Contracts are for primary care services, behavioral health, dental care services, and enabling services such as care coordination and eligibility assistance.

The following is a summary of HCH/FH Contractor financial performance for Q2 2024

**Contracts & Agreements Overview**

<b>Contractor</b>	<b>Services</b>
Abode	Enabling Services: <ul style="list-style-type: none"> <li>• Medical Care Coordination</li> <li>• Helping to establish medical home</li> <li>• Assisting client with scheduling and attending healthcare appointments</li> <li>• Transportation Assistance</li> <li>• Assisting client with completion and renewal eligibility benefits</li> <li>• Providing health related resources</li> </ul>
ALAS Promotores Model	Enabling Services: <ul style="list-style-type: none"> <li>• Health Navigation Assistance</li> <li>• Health Education Classes</li> <li>• Transportation Assistance</li> </ul>
Behavioral Health & Recovery Services (BHRS)	1. Homeless Care Coordination (HCH)
	2. Homeless Engagement Assessment and Linkage (HEAL)
	3. El Centro Substance Use Services for Farmworkers and their Dependents
Life Moves	Enabling Services: <ul style="list-style-type: none"> <li>• Medical Care Coordination</li> <li>• Health Insurance Assistance</li> <li>• Transportation Assistance</li> <li>• Assisting clients with scheduling and attending healthcare appointments</li> </ul>
Public Health Policy and Planning (PHPP)	Primary Care: <ul style="list-style-type: none"> <li>• Mobile Clinic</li> <li>• Street &amp; Field Medicine</li> </ul>
	Alcohol and Other Drug (AOD) Services



	<ul style="list-style-type: none"> <li>• Counseling</li> <li>• Referral to services</li> <li>• Case management</li> </ul>
Puente	<p>Enabling Services:</p> <ul style="list-style-type: none"> <li>• Medical Care Coordination</li> <li>• Health Insurance Assistance</li> <li>• Transportation Assistance</li> </ul>
Coastside Clinic – Saturday Dental Clinic	Dental Services
Sonrisas	Dental Services



**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)**

**FINANCE COMMITTEE MEETING - August 8, 2024**

**South County Mental Health Center  
 Room 100, First floor  
 South County Mental Health Center  
 802 Brewster Ave, Redwood City, CA 94063**

**AGENDA**

<b>AGENDA ITEM</b>	<b>SPEAKER(S)</b>	<b>TIME</b>
<b>A. CALL TO ORDER</b>	Robert Anderson	<b>9:00 AM</b>
<b>B. CHANGES TO ORDER OF AGENDA</b>		<b>9:01 AM</b>
<b>C. PUBLIC COMMENT</b>		<b>9:02 AM</b>
<p>Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.</p>		
<b>D. CONSENT AGENDA</b>		
1. Meeting minutes from May 2024	Robert Anderson	<b>9:05 AM</b>
<b>E. REPORTING &amp; DISCUSSION AGENDA</b>		
1. Management Analyst report – Contracts’ Performance Q2 2024 a. University of Pacific Updates	Gozel Kulieva	<b>9:10 AM</b>
2. Current Grant/Funding Overview and Updates	Jim Beaumont Gozel Kulieva	<b>9:25 AM</b>
3. Request for Proposal – Evaluations	Jim Beaumont Gozel Kulieva	<b>9:30 AM</b>
4. Director’s report – Budget & Finance Report	Jim Beaumont	<b>9:40 AM</b>
<b>F. BOARD COMMUNICATIONS &amp; ANNOUNCEMENTS</b>		
<p>Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.</p>		
<b>G. OTHER ITEMS</b>		
<b>H. ADJOURNMENT</b>	Robert Anderson	<b>9:45 AM</b>
1. Next meetings: - Q3, 2024 - November 14 <sup>th</sup> , 2024, 9:00 AM (location pending)		

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH staff Gozel Kulieva at least five working days before the meeting at [gkulieva@smcgov.org](mailto:gkulieva@smcgov.org) in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/meeting/hchfh-meetings>.



**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)  
 FINANCE COMMITTEE**

May 9, 2024, 9:00-9:45am

**Meeting Minutes**

<b>Co-Applicant Board Members</b>	<b>County Staff Present</b>	<b>Members of the Public</b>
Robert Anderson Steve Kraft Absent: Francine Serafin Dickson Victoria Sanchez De Alba	Jim Beaumont, Program Director Gozel Kulieva, Management Analyst	

<b>Agenda Item</b>	<b>Discussion / Recommendations</b>	<b>Action Items/Notes</b>
<b>A. Call to order</b>	Meeting was called to order by Robert Anderson at 9:00am.	
<b>B. Changes to order of agenda</b>	No changes.	
<b>C. Public comment</b>	None	
<b>D. Consent agenda:</b> 1. Meeting minutes from February 2024	All items on the consent agenda were approved	Consent agenda was moved by Steve, seconded by Robert, and approved by all committee members present.
<b>E. Reporting &amp; Discussion agenda</b>  1. Management Analyst report – Contracts’ Performance Q1 2024  • University of Pacific Updates	Gozel Kulieva reviewed the CY 2024 Q1 performance of program contracts. All contracts are performing as expected averaging a 25% expenditure of their annual budget in the first quarter of the year. Saturday Dental Clinic at Coastside has seen an increase in the number of patients seen and Saturday dental clinics held due to a recent addition of a new dental provider. We expect their numbers to continue increasing.  Gozel updated the group that University of Pacific hired its new staff – a registered dental assistant who will be overseeing the initial clinic setup. The University continues to have challenges around hiring a dental provider resulting in the delay of service delivery.	

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<p>2. Current Grant/Funding Overview and Updates</p> <p>3. RFP</p> <p>4. Director's report –Budget and Finance Report</p>	<p>Jim and Gozel discussed the current funding opportunities from HRSA the program is preparing to apply for, including: behavioral expansion services, new access point addition, as well as expanded hour funding.</p> <p>Jim discussed services and timelines of the upcoming RFP release.</p> <p>Jim Beaumont presented budget and finance report.</p>	
<p><b>F. Board communications and announcements</b></p>	<p>None</p>	
<p><b>G. Adjournment</b></p>	<p>Meeting was adjourned at 9:45 am. The next finance committee meeting is scheduled for August 8<sup>th</sup>, 2024 in person. Location TBD.</p>	

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# SAN MATEO COUNTY HEALTH

## 2024 Contract & MOU Expenditures

Updated

7/31/2024

Contract	Contract Amount	YTD	% YTD
<b>Abode</b>	\$ 149,999	\$ 70,833	47%
<b>ALAS</b>	\$ 182,200	\$ 69,776	38%
<i>Care Coordination</i>	200	76	38%
<i>Health Education Classes</i>	50	20	40%
<i>Transportation</i>	120	66	55%
<b>Life Moves</b>	\$ 350,000	\$ 202,375	58%
<i>Care Coordination</i>	400	161	40%
<i>Health Insurance Assistance</i>	75	32	43%
<i>Transportation (one way)</i>	145	82	57%
<i>Medical Visits (in person)</i>	100	80	80%
<i>Medical Visits (telehealth)</i>	20	8	40%
<i>Medical Visits (street medicine)</i>	100	100	100%
<b>Puente</b>	\$ 173,126	\$ 91,676	53%
<i>Care Coordination</i>	200	113	57%
<i>Health Insurance Assistance</i>	160	71	44%
<i>Transportation (round trip)</i>	50	98	196%
<b>BHRS HCH</b>	\$ 90,000	\$ 72,600	81%
<i>BHRS HCH Patients</i>	150	121	81%
<i>BHRS HCH Visits (Televisit)</i>		276	
<i>BHRS HCH Visits (In-person)</i>		244	
<b>BHRS HEAL</b>	\$ 150,000	\$ 83,103	55%
<b>BHRS El Centro</b>	\$ 91,469	\$ 91,469	100%
<b>PHPP</b>	\$ 825,000	\$ 412,500	50%
<b>PHPP AOD</b>	\$ 127,500	\$ 63,750	50%
<b>Saturday Dental Clinic</b>	\$ 70,000	\$ 14,360	21%
<b>Sonrisas</b>	\$ 123,000	\$ 59,500	48%
<i>Dental Visit</i>	384	154	40%
<i>Dental Visit No-Show</i>		16	
<i>New Patients</i>		2	
<b>TOTAL</b>	\$ 2,204,794	\$ 1,168,193	53%



SAN MATEO COUNTY HEALTH

**SAN MATEO  
MEDICAL CENTER**

San Mateo Medical Center  
222 W 39th Avenue  
San Mateo, CA 94403  
650-573-2222 T  
[smchealth.org/smmc](http://smchealth.org/smmc)

DATE: August 08, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Director, HCH/FH Program

SUBJECT: DIRECTOR'S REPORT & PROGRAM CALENDAR

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Additionally, HRSA has potentially available New Access Point (NAP) funding. NAP funding is available to current health centers who wish to add a new, funded location/site, to current health center look-alikes (health centers that meet all HRSA compliance requirements and receive health center benefits except for not receiving any grant funding), as well as to any private non-profit or public entity that wishes to propose services to meet an otherwise unaddressed health services need. The awards are for up to \$650,000 for one year and there are only about 77 expected to be made (likely only about 7 each to either homeless or farmworker programs) and may be continued as a new 330 grant or added to current awards for current 330 recipients. This is also entirely contingent on Congress appropriating funding for these awards (not guaranteed). HCH/FH continues to look at the feasibility and appropriateness of making an application for NAP funding. Initial interest submission deadline was extended by HRSA to August 30, 2024.

The HCH/FH Behavioral Health Service Expansion grant application is currently under Technical Review with HRSA where it will be scored against the evaluation criteria established by HRSA. Awards are expected to be announced in early September.

HCH/FH is working on our required Non-Competing Continuation-Business Period Progress Report (NCC-BPR). As a reminder, this is an annual report of our progress in fulfilling our Service Area Competition (SAC) award. The submission is due by 08/16/24.





SAN MATEO COUNTY HEALTH

## SAN MATEO MEDICAL CENTER

HCH/FH continues to work through issues with establishing the dental services at the Navigation Center under a contract with University of Pacific (UoP). UoP has encountered delays in securing their necessary staff, which has delayed opening of the clinic. However, August 26<sup>th</sup> has been set for the soft-opening so that some services can begin to be provided.

Program's 2025-2027 Services Request for Proposals' deadline for submission was July 31, 2024. One service stream – the Behavioral Health Services Expansion (BHSE) RFP had its deadline extended to August 15<sup>th</sup> on request of a potential vendor. Considering that the funding is still not assured, it is a new effort and outside of our routine service efforts and calls for somewhat speculative planning, Program determined that the extension was potentially beneficial to the Program. There is further discussion on the RFP, applications submitted and our proposal evaluation process elsewhere on today's Board agenda.

On the staffing front, the vacant Community Program Coordinator position with HCH/FH has been opened and applications will be accepted until 11:59 PM on August 15<sup>th</sup>. We hope to hire by late September/early October. The position announcement can be found at <https://www.governmentjobs.com/careers/sanmateo/jobs/4593855/community-program-coordinator-health-care-for-the-homeless-farmworker-health-prog>. Please help raise awareness of this opportunity with your various constituencies.

### Seven Day Update

#### ATTACHED:

- Program Calendar



San Mateo Medical Center  
222 W 39th Avenue  
San Mateo, CA 94403  
650-573-2222 T  
smchealth.org/smmc

DATE: August 08, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont  
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET and FINANCIAL REPORT

Preliminary grant expenditures for July 2024 total \$74,881. This amount does not include some of the routine monthly service charges from county departments as they are accounted for during the month-end closing process (which doesn't complete until around the 10<sup>th</sup>). In addition, with the early-in-the-month meeting date, almost no external expenditures have been processed as of the running of this report. For the year-to-date, expenditures total \$1,746,699.

This current projection continues to show that the Program will expend around \$3.3M for the 2024 Grant Year (GY). Based on the total amount authorized by HRSA and the amount expected to be carried over for the GY, this will leave around \$240K of unexpended funds that would be available for carryover into the 2025 GY. We are in the process of finalizing the carryover for this year and, as the Program goes through the upcoming RFP and contracting process for the next 3 years, we will be refining the unexpended funds amount to spread it across the contract period to ensure sufficient funding for the period.

Attachment:

- GY 2024 Summary Grant Expenditure Report Through 07/31/24





GRANT YEAR 2024

July \$\$

Details for budget estimates	Budgeted [SF-424]		To Date (07/31/24)	Projection for end of year	Projected for GY 2025
<b>EXPENDITURES</b>					
<u>Salaries</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	745,000	57,403	410,497	730,000	795,000
<u>Benefits</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	245,000	17,342	128,002	220,000	290,000
<u>Travel</u>					
National Conferences (2500*8)	30,000		11,395	22,500	25,000
Regional Conferences (1000*5)	10,000			2,500	5,000
Local Travel	1,500			500	1,000
Taxis	500			500	500
Van & vehicle usage	1,500			1,000	1,500
	43,500		11,395	27,000	33,000
<u>Supplies</u>					
Office Supplies, misc. Small Funding Requests	10,000	135	23,146	25,000	10,000
	10,000		23,146	25,000	10,000
<u>Contractual</u>					
2022 Contracts			185,329	185,329	
2022 MOUs			26,571	26,571	
Current 2023 MOUs	1,200,000		522,338	1,150,000	1,100,000
Current 2023 contracts	875,000		386,953	825,000	775,000
---unallocated---/other contracts					
	2,075,000		1,121,191	2,186,900	1,875,000
<u>Other</u>					
Consultants/grant writer	20,000		15,084	35,000	15,000
IT/Telcom	25,000		16,732	30,000	25,000
New Automation				0	-
Memberships	7,500		2,875	5,000	5,000
Training	5,000		4,719	7,500	5,000
Misc	1,000		13,057	25,000	25,000
	58,500		52,467	102,500	75,000
<b>TOTAL</b>	<b>3,177,000</b>	<b>74,880</b>	<b>1,746,698</b>	<b>3,291,400</b>	<b>3,078,000</b>
<b>GRANT REVENUE</b>					
Available Base Grant	2,858,632		2,858,632	2,858,632	2,858,632
Prior Year Unexpended to Carryover	675,000 est.		675,000	675,000	
Other					242,232 carryover
HCH/FH PROGRAM TOTAL	3,533,632		3,533,632	3,533,632	3,100,864
<b>BALANCE</b>	<b>356,632</b>	<b>Available</b>	<b>1,786,934</b>	<b>242,232</b>	<b>22,864</b>
			<b>Current Estimate</b>	<b>Projected</b>	based on est. grant of \$2,858,632
<u>Non-Grant Expenditures</u>					
Salary Overage	20,000	250	3,215	20,000	30,000
Health Coverage	85,000	9,057	62,995	95,000	90,000
base grant prep	0			0	
food	2,500		3,002	4,000	3,000
incentives/gift cards	1,000			1,000	1,500
	108,500		69,212	120,000	124,500
<b>TOTAL EXPENDITURES</b>	<b>3,285,500</b>	<b>84,187</b>	<b>1,815,910</b>	<b>3,411,400</b>	<b>NEXT YEAR 3,202,500</b>

Tab 6  
Request to  
Re-nominate Board  
Members



SAN MATEO COUNTY HEALTH  
**SAN MATEO  
MEDICAL CENTER**

San Mateo Medical Center  
222 W. 39th Avenue  
San Mateo, CA 94403  
650-573-2222 T  
[www.sanmateomedicalcenter.org](http://www.sanmateomedicalcenter.org)  
[www.facebook.com/smchealth](https://www.facebook.com/smchealth)

**DATE:** August 8<sup>th</sup>, 2024

**TO:** Co-Applicant Board, San Mateo County Health Care for the Homeless/  
Farmworker Health (HCH/FH) Program

**FROM:** Jocelyn Vidales, Planning & Implementation Coordinator

**SUBJECT:** REQUEST FOR APPROVAL TO RE-NOMINATE BOARD MEMBERS  
WITH EXPIRING TERMS

Pursuant to our bylaws, one term on the Board is four years, and there are no limitations to the number of terms a Board member can serve. In light of this, we would like to request approval to re-nominate these Board members for another term.

We believe that these Board members have demonstrated an unwavering commitment to HCH/FH board and possess the experience and expertise necessary to continue contributing meaningfully to our mission.

To ensure a seamless continuation of our operations, we kindly request your approval to re-nominate the following Board members:

Tony Serrano, whose term expired in August 2024. The new term will expire in August 2028.