



SAN MATEO COUNTY HEALTH  
**AGING & ADULT SERVICES**

**Commission on Aging (CoA) - Executive Committee Meeting Notes**

**Monday, May 6, 2024 12:00-1:00pm**

Meeting location: 2000 Alameda de las Pulgas Room 209, San Mateo CA 94403

Executive Committee Members Present: Monika Lee, Irene Liana

Commissioners Present: Maria Barr

Public: Elyse Brummer, Executive Director, Ombudsman Services of San Mateo County

Staff: Anna Sawamura and Suki Ho

Discussion Items	Notes / Discussion / Next Steps
1. Call to order	Meeting was called to order by Chairperson Lee at 12:00pm.
2. Public Comment	No public comments made.
3. Review and approve May 6 <sup>th</sup> Exec. Agenda	Commissioner Liana motioned to approve the agenda with edits. Chair Lee seconded the motion. Motion passed.
4. Review and approve April 1st Exec. Meeting minutes.	Chairperson Lee motioned to approve. the minutes with edits. Commissioner Liana seconded the motion. Motion passed.
5. Review and approve May 13 <sup>th</sup> General Meeting Agenda	Chair Lee motioned to approve with edits. Commissioner Liana seconded the motion. Motion passed.
6. Review and approve April 8th General Meeting Minutes.	Chair Lee motioned to approve the minutes with edits. Commissioner Liana seconded the motion. Motion passed.

<p>7. Review Committee Notes and Discuss Committee Issues</p>	<p><u>Executive Committee</u></p> <p>This is the first meeting being held without 2<sup>nd</sup> Vice Chair Porter. Commissioner Barr attended to present the results of the Ad Hoc Nominations Committee. The following Commissioners expressed interest: Commissioner Dependahl, Commissioner Owdom, Commissioner Jongitud.</p> <p>Discussion followed. Chair Lee will be reaching out to those that have expressed interest to confirm if they are still able to serve. Update will be provided after confirmations are established.</p> <p><u>Information and Resource Committee</u></p> <p>The notes were reviewed. Tabling opportunities have increased and Senior Day at the Fair will be a large outreach opportunity. Thanks to Deborah for leading the coordination of tabling.</p>
	<p><u>Social Isolation and Transportation Committee</u></p> <p>Notes were reviewed.</p> <p>Discussion took place regarding Youth Commissioner Adele Ryono's Intergenerational Connections Survey project.</p> <p><u>Aging Readiness and Family Caregiver Support Committee</u></p> <p>The committee did not meet in April. The first meeting is scheduled for Monday, May 20, 2024.</p>
<p>8. Committee Structures and choice process</p>	<p>Discussion took place regarding the results of which committees Commissioners were interested in joining. Time/schedule of meetings were highlighted as main considerations when selecting. Anna and staff have looked into other spaces available but at this time, the current room reservations at 2000 Alameda de las Pulgas will be</p>

	kept. No other spaces are available on a recurring monthly schedule. Staff will keep checking on when the new building in Redwood City is open and available to accept reservations..
9. Request for Support from Ombudsman Services and San Mateo County (OSSMC)	Chair Lee introduced Elyse Brummer who shared information on the support she is seeking from the Board of Supervisors (BOS) to help fund their program. A letter was included in the packet for today's meeting and was reviewed. Discussion followed. Elyse let the committee know that she was successful in getting support from the (BOS) for this coming year.
10. Response to letter to Canepa	Discussion took place regarding the support provided for the Veteran's Village Transportation need. A shuttle service is being provided through City of South San Francisco.
11. Presentations/Speakers	The June presentation is changed. The presentation will be on Transportation Services. Chair Lee will reach out to Margaret Baggerly of SamTrans and Sue Eldridge of Villages of San Mateo County to present on the services they provide.
12. Advocacy/Board of Supervisors Relations	No updates to share.
13. Announcements	No announcements were made.
14. Adjourn	Chair Lee motioned to adjourn. Motion seconded by Commissioner Liana. Meeting adjourned at 1:00pm.

NEXT CoA EXECUTIVE MEETING: June 3, 2024

NEXT CoA GENERAL MEETING: May 13, 2024



**Commission on Aging**

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<http://smchealth.org/CoA>

**24-hour line to report abuse** (800) 675-TIES (8437)

**Health System Chief** • Louise Rogers

**Board of Supervisors** • Dave Pine • David Canepa • Noelia Corzo • Ray Mueller • Warren Slocum