

iPhone SMART Phone Cheat Sheet



<https://www.att.com/device-support/devicediagram/Apple/iPhone11ProMax>

For more information on how to use your iPhone:
<https://support.apple.com/guide/iphone/welcome/ios>
<https://www.att.com/device-support/index/Apple/iPhone11/>





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15 iPhone Icons to Know

Most smart phones and their apps feature common icons. These symbols work as buttons on the touchscreen: Tap an icon to perform a specific task or action. The icons are quite consistent between the various apps you use. The most common icons are shown here.

Icon	Name	What this does
⋮	Action Overflow	Displays a list of actions, similar to a menu.
+	Add	Adds or creates an item. The plus symbol (+) may be used in combination with other symbols, depending on the app.
×	Close	Dismisses a card or clears text from an input field.
🗑️	Delete	Removes one or more items from a list or deletes a message.
🎤	Dictation	Lets you use your voice to dictate text.
✅	Done	Shows that an action was completed.
✎	Edit	Lets you edit an item, add text, or fill in fields.
★	Favorite	Flags a favorite item, such as a contact or a web page.
↻	Refresh	Fetches new information or reloads.
🔍	Search	Searches the phone or the Internet for a tidbit of information.
⚙️	Settings	Adjusts options for an app.

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	Share	Shares information stored on the phone via email or social networking or other Internet services.
	Microsoft Teams	Videoconferencing app
	Doxy.me	Videoconferencing website
	Zoom	Videoconferencing app

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9 Finger Movements for Operating the Android Phone Touchscreen

- Dictation! You can speak into the phone as an effective and quick alternative to using the onscreen keyboard.
- Quickly switch between open apps by swiping up from the bottom of the screen.
- You can add widgets to Home screen pages. Likewise, remove widgets you don't use.
- Whenever possible, use the phone's Wi-Fi Internet connection to avoid incurring mobile data surcharges.
- Long-press a key on the onscreen keyboard to peruse alternative characters.
- Spread your fingers to zoom into a web page, which makes clicking links much easier.
- Quickly put the phone into silent mode by pressing the Down Volume key until the phone is silent.
- When you're on the phone, press the Side Button (located on right side of the phone) to lock the phone and turn off the touchscreen.
- Swipe from left to right on your Home Screen to access the search bar. Use the Search bar to look for things on the phone, on the Internet, or in a specific app.

The information contained in this document is adapted from:
<https://www.dummies.com/consumer-electronics/smartphones/droid/android-phones-for-dummies-cheat-sheet/>